



# VILLAGE OF GRANTSBURG

316 S. Brad Street  
Grantsburg, WI 54840  
715-463-2405  
FAX 715-463-5555  
office@villageofgrantsburg.gov  
www.villageofgrantsburg.gov

## CONSUMER AUTHORIZATION FOR EMAILED UTILITY BILLS

Utility bills can be emailed to your personal or business email account. Bills are sent quarterly, and late statements are sent monthly. **ANY NOTICE OF A SERVICE DISCONNECTION WILL BE MAILED VIA UNITED STATES POSTAL SERVICE.**

I am requesting all utility bills be emailed to the following email address:

\_\_\_\_\_

Please initial each section below:

\_\_\_\_\_ All utility bill emails will be sent from **deputyct@villageofgrantsburg.gov**. Please ensure this is approved as a safe sender to avoid messages being sent to your junk/spam mail folder.

\_\_\_\_\_ Please do not reply to this automatic email with questions regarding your utility bill as they will not be received by the Village of Grantsburg. Always call the Village Office at 715-463-2405 with questions regarding your utility account.

\_\_\_\_\_ Our office will not be notified of an undeliverable email. Please provide us with any changes to the email address above.

I/(we) understand that this authorization will remain in full force and effect until I/(we) notify the Village either in writing, by phone, or email that I/(we) wish to revoke this authorization. I/(we) understand that the Village requires at least 3 days prior notice in order to cancel this authorization.

Name(s): \_\_\_\_\_ W/S ACCOUNT #: \_\_\_\_\_  
(Please Print)

Signature(s): \_\_\_\_\_

### For Office Use Only

DATE RECEIVED: \_\_\_\_\_ ENTERED INTO WORKHORSE: \_\_\_\_\_