



The Village Administration Committee met on Monday, October 14th at 3:00 p.m. in the Village Board room, 316 Brad Street S, Grantsburg, WI 54840.

Present: President Terrance Kucera
 Trustee Greg Peer
 Trustee Hank Java

Others: Clerk/Treasurer Sheila Meyer
 Director of Public Works John Erickson
 Niki Peterson, Kim Hallberg, GRO Grantsburg Watercross
 Bryan Cunningham, SEH via Microsoft TEAMS

President Terrance Kucera called the Administration Committee Meeting to order at 3:00 p.m.

Golf Course lease

The committee reviewed the lease that was updated from discussions at the Administration Committee meeting held on October 9th. The new lease includes a five-year lease term and require the lease holder to work with the Village Administration Committee to review necessary matters regarding operations and maintenance of the golf course.

Motion by Trustee Java second by Trustee Peer to recommend the Village Board approve the new golf course lease to begin January 1, 2025. Motion carried.

Campground Bids – Bryan Cunningham, SEH

Bryan reviewed the low bid from Stout Construction and the 3 alternates for the expansion of McNally Campground. The alternates include a shower addition to the bathroom building, paved campground road, and exterior lighting. The bid came in over expected so the committee discussed options for cutting the overall cost. Some of the extras included recycled picnic tables, fire rings, and connecting sidewalk between the campgrounds which could not be removed as they were items that awarded more points for receiving the grant. Clerk/Treasurer Meyer explained profits are expected to be between \$20-30,000 to cover the loan after the \$250,000 grant.

Motion by President Kucera second by Trustee Java to recommend the Village Board accept the bid from Stout Construction for \$835,798.68 to include all three alternates. Motion carried.

Memory Lake 1) Aquatic Plant Mgmt (APM) Plan 2) APM Survey

Clerk/Treasurer Meyer reviewed the Memory Lake survey that was reviewed with the WI DNR. The committee discussed who would be receiving the survey and asked if costs of updating plans and future lake management could be included. Surveys will be sent to Village taxpayers and residents to include renters. Clerk/Treasurer Meyer will review the additional requests from the committee with the DNR to see if they can be included. Once the DNR approves the final draft, surveys will be mailed by the end of October and returned by the end of November. Once received, results will be tallied and reported to the Village Board.

No motions made.

Sewer Rate increase 1/1/2025

Clerk/Treasurer Meyer reviewed three options for a sewer rate increase in preparation for the wastewater treatment plant upgrades. Each option would keep the fixed quarterly charge the same and only increase the usage fees ranging from 10% to 50%. All options would continue to keep the Village's sewer rates lowest in the area. The committee discussed that smaller increases would be easier for the residents to adjust.

Motion by Trustee Peer second by Trustee Java to recommend the Village Board increase sewer usage fees by 25% to begin January 1, 2025. Motion carried.

2025 Health, etc. insurance

Clerk/Treasurer Meyer has been reviewing health insurance options with rep at Jensen-Sundquist. The Village is not eligible to continue their current plan through Health Partners. Medica is the one option that would allow for employees to pick from a variety of plans and would have the lowest increase compared to other providers. The state plan is also an option but has open enrollment on October 25th. The committee discussed the two options and asked Meyer to research more on both providers and return to the committee for further discussion. The committee will ask the Village Board if they can be granted authority to accept the insurance plan or return to full Village Board for approval.

No motions made.

2025 Budget ITEMS Fire Dept Water Sewer Storm Wtr

The committee reviewed the draft budget which now includes Fire Department expense for 2025. Clerk/Treasurer Meyer reviewed the budget deficit of about \$50,000. The committee discussed options for balancing the budget including requesting Watercross to pay for the Lake Management Plan. Discussion continued with the committee and meeting participants regarding Village budget constraints and managing expenses. The committee requested Clerk/Treasurer Meyer to reach out to SEH to see if the Lake Management Plan could be put on hold until lake survey results are tallied so the Village Board can take community opinion into account.

No motions made.

Adjournment

Motion by Trustee Peer second by Trustee Java to adjourn at 5:03 pm. Motion carried.

Allison Longhenry
Deputy Clerk/Treasurer