



Village of Grantsburg

Village Board of Trustees Meeting

Monday, December 9, 2024

The Board of Trustees for the Village of Grantsburg met on Monday, December 9, 2024, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Greg Peer, Trustee Diane Barton, Trustee Leo Janke, Trustee John McNally, Trustee Rick Lindberg

Absent: Trustee Hank Java

Others: Police Chief Jared Woody, Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Library Director Lynett Yoerg, Greg Marsten-Burnett County Sentinel, Nicki Peterson

Call to Order. President Kucera called the Village Board meeting to order at 6:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Public Comments. No one appeared.

Preliminary Plat review. John Erickson, owner of the property, explained his plan to split his parcel on North Park Street into five (5) lots. Utilities have been installed to each individual lot and will be billed to Erickson. Erickson stated he plans to eventually have homes on the lots either for sale or rent. The entire parcel/five lots are in a Planned Unit Development (PUD) and are zoned R-1 Single Family Residential (Low Density).

Motion by Trustee Peer, second by Trustee Lindberg to approve the Preliminary Plat presented by John Erickson, owner of parcel 07-131-2-38-19-11-3 01-000-015000 on N. Park Street, splitting the parcel into five (5) lots. Motion passed unanimously.

6:15 Public Hearing-Resolution #2024-11. President Kucera called the Public Hearing to order. C/T Meyer read the Notice of Hearing. President Kucera asked for anyone wishing to speak in favor of Resolution #2024-11 to vacate a portion of North Pine Street. Trustee Lindberg explained this is a dead-end section located north of his property. No one spoke against the vacation. The Public Hearing was closed at 6:20 p.m.

Motion by Trustee McNally, second by Trustee Barton to approve Resolution #2024-11 to Vacate a Portion of North Pine Street measuring approximately 33' wide by 166' long going south from West Anderson Avenue. Motion passed unanimously.

6:20 p.m. Nicki Peterson joined the meeting.

2025 Recycling Attendant agreement. C/T Meyer explained the 2025 agreement is the same as the 2024 agreement. The Village pays the recycling attendant and NWRPC/RCC reimburses the Village.

Motion by President Kucera, second by Trustee Janke to approve the 2025 Recycling Attendant agreement with NWRPC/Recycling Control Commission. Motion passed unanimously.

Industrial Park Expansion Street name. Discussion was held on a name for the new street in the Industrial Park Expansion. Peer loop, Industrial Loop, Peet Street and Industrial Street were mentioned. **Motion by Trustee Lindberg, second by Trustee Barton to name the new street Peer Street. Motion passed 5-0 with Trustee Peer abstaining.**

McCabe Construction change order #2. Change order #2 was presented reducing the McCabe Construction contract on the Industrial Park Expansion project from \$2,197,050.00 to \$2,135,865.86 resulting from a saving of \$61,184.14.

Motion by Trustee Barton, second by Trustee Janke to approve McCabe Construction's change order #2 reducing the original contract by \$61,184.14 to a final amount of \$2,135,865.86. Motion passed unanimously.

Dixon Ventures Pawnbroker license renewal for 2025. No information was received prior to the Board meeting.

2024 Budget Changes. C/T Meyer went through the proposed changes to the adopted 2024 budget.

Motion by Trustee Janke, second by Trustee McNally to approve 2024 budget changes as presented. Motion passed unanimously.

Committee Reports/Administration Committee recommendations/Splashpad. Nicki Peterson explained \$155,000.00 has been raised for a Splashpad to be installed in the spring of 2025 on the Swimming Pool property. There will be four (4) water features, it will be handicapped accessible and will be located between the pool building and the pavilion. The money raised will also cover excavation of the site, bringing electricity to the on/off switch, and plumbing from the building to the Splashpad. The estimate for water used per season is \$4,600 if the maximum water is used. The life expectancy is 30 years.

Motion by Trustee Barton, second by Trustee Peer to accept the Administration Committee's recommendation to approve the Splashpad. Trustee Lindberg asked if the Village was going to try to have the cost of the water fundraised for. **Motion passed unanimously.**

Correspondence Included in the Board packets for their review: Burnett County Administration newsletter, Golf financials, and S E H's monthly project update report.

Minutes. President Kucera asked if there were any changes, corrections or additions to the minutes presented from the following 2024 meetings: November 11th Administration Committee, November 11th Village Board, November 14th Public Safety Committee, December 5th Administration Committee, and December 5th Public Safety Committee. None were proposed.

Minutes were accepted as presented.

STAFF REPORTS

Public Works 1) DPW Erickson presented his report informing the Trustees of items the Village crew has been working on since the last board meeting including putting up snowflake decorations and winter banners, having winter tires mounted on the Loader, and replacing the battery on the grader. DPW Erickson reported 41 displays were put up for Christmas in the Park this year and there have been skaters on the skating rink.

Police Chief Woody asked if anyone had questions on the monthly police report or graph. Chief Woody reported the budgeted LiDAR radar unit has been ordered, shop with a cop took 40 officers and volunteers and 40 kids shopping for the holidays, and discussions continue regarding security as the schools.

Clerk/Treasurer C/T Meyer presented the licenses and permits report showing none were issued since the last meeting, the cash report showing a checking account balance of \$439,458.55 after all vouchers are paid, and a Treasury account balance of \$247,164.42, and a budget to expected report.

Library 1) Library Director Yoerg presented the monthly Library report showing November activities and upcoming December programs. Director Yoerg said circulation was down in November. Director Yoerg spoke about e-circulations that currently do not count towards checkouts for money received from Burnett County. Based on 2023 numbers, the library would have received approximately \$3,500 due to e-circulations. Yoerg will continue working to change this.

COMMITTEE REPORTS

Public Safety Committee. The Public Safety Committee met and reviewed eight (8) properties, some had taken care of their violations, some will be receiving citations, and some will be put on hold until Spring. Buildings in need of repairs will be identified over the Winter.

Administration Committee 1) Superior Fuel. A lease for the property is being worked on by

the Village attorney.

2) Community Center long-term rental agreements: Grantsburg School District and Village Church. The School District rental agreement is still being negotiated.

Motion by President Kucera, second by Trustee McNally to approve the rental agreement for use of the Community Center at \$7.00 per hour and Storage Room #1 for \$50.00 per month for January 1, 2025 to December 31, 2025 with the Village Church of Grantsburg. Motion passed unanimously.

3) REMI contract. This is still being worked on.

4) SEH contract amendments. **Motion by Trustee Janke, second by Trustee Peer to follow the Administration Committee's recommendation to approve the SEH contract amendments, adding \$9,800 to the engineering contract for the Industrial Park Expansion project and adding \$5,259 to the Municipal Campground Expansion project. Motion passed unanimously.**

5) Downtown cameras. This was postponed to a future meeting. 6) APM plan survey results. The Trustees will study the results and bring them back for more discussion in January. 7) Splashpad. See above. 8) WERC Petition for Election to join Teamsters Local 662. It was explained that the two (2) full-time Police Officers may be interested in joining the Union. The Administration Committee recommended sending this back to WERC so the officers would have to vote on joining. **Motion by President Kucera, second by Trustee Lindberg to follow the Administration Committee's recommendation and send the Election to Participate back to WERC without signing. Motion passed unanimously.**

McCabe Construction final pay estimate #5. Motion by Trustee Peer, second by Trustee Barton to approve the final pay estimate #5 received from McCabe Construction in the amount of \$851,563.85 on the Industrial Park Expansion project. Motion passed unanimously.

Bills Motion by Trustee Janke, second by Trustee Barton to approve payment of the bills as presented:

Checks #36104-35158	\$82,556.22
Payroll vouchers V9221-V9253	\$35,741.98
ACH/EFTPS payments	\$50,777.16
Total	<u>\$169,075.36</u>

Motion passed unanimously.

Trustee reports, concerns... The Trustees were reminded of the upcoming deadlines for returning paperwork to be on the ballot in the Spring Election.

Adjournment The Village Board meeting was adjourned at 7:34 p.m.

Sheila Meyer
Clerk/Treasurer