



Village of Grantsburg

Village Board of Trustees Meeting

Monday, November 11, 2024

The Board of Trustees for the Village of Grantsburg met on Monday, November 11, 2024, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Greg Peer, Trustee Diane Barton, Trustee Leo Janke, Trustee Hank Java, Trustee John McNally, Trustee Rick Lindberg

Others: Police Chief Jared Woody, Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Library Director Lynett Yoerg, Greg Marsten-Burnett County Sentinel, Brent Blomberg.

Call to Order. President Kucera called the Village Board meeting to order at 6:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Public Comments. No one appeared.

Class “B” Beer License-Fired Up Bistro, LLC C/T Meyer informed the Trustees that all paperwork is in order and all background checks are completed. **Motion by President Kucera, second by Trustee Janke to approve a Class “B” Beer license for Fired Up Bistro, LLC, 675 W. State Road 70, Marivel Harmon, agent, effective November 12, 2024 to June 30, 2025. Motion passed unanimously.**

Zoning Board of Appeals appointments Motion by Trustee Java, second by Trustee Janke to approve the following appointments to the Zoning Board of Appeals: Mike Longhenry and Earl Mosely to a three-year term ending on October 31, 2027, and Matthew Moore and Mike Downing to a two-year term ending on October 31, 2026. Motion passed unanimously.

Industrial Park Expansion project change order C/T Meyer explained that delays in receiving products and recent rain have delayed the completion of the project. **Motion by Trustee Janke, second by Trustee Java to approve Change Order #1 on the Industrial Park Expansion project extending the completion date from September 30 to November 15, 2024. Motion passed unanimously.**

Correspondence Included in the Board packets for their review: Burnett County Administration newsletter, the Village’s worker’s compensation experience modification factor, and S E H’s

monthly project update report.

Minutes President Kucera asked if there were any changes, corrections or additions to the minutes presented from the following 2024 meetings: October 14th Administration Committee; October 14th Village Board; October 21st Administration Committee; October 21st Special Village Board. None were proposed. **Minutes were accepted as presented.**

STAFF REPORTS

Public Works 1) DPW Erickson presented his report informing the Trustees of items the Village crew has been working on since the last board meeting including winterizing the campground and getting it ready for Christmas in the Park, street sweeping, and hydrant flushing. Erickson also informed the Trustees that paving in the Industrial Park expansion has been delayed by the recent rainy weather, the newly hired Water/Wastewater Operator, Pete Denn will be starting employment on November 13th, and the Payloader is in for fuel injector replacements at a cost of around \$7,500. DPW Erickson asked if Trustee Janke would be interested in flooding the skating rink this year. Trustee Janke agreed to flood the skating rink.

Police Chief Woody asked if anyone had questions on the monthly police report or graph. Trustee McNally asked about the broken windows in the downtown area. Chief Woody reported the case is going toward resolution. He also reported that the squads need some repairs and that he has been talking with the School Administrator regarding possible grants for safety officers.

Clerk/Treasurer C/T Meyer presented a list of licenses and permits issued since the last meeting, the cash report showing a checking account balance of \$123,573.87 after all vouchers are paid, and a Treasury account balance of \$247,164.42, and a budget to expected report. Deputy C/T Longhenry reported on the November 5th General Election and informed the Trustees that the Village of Grantsburg was selected to take part in a voting tabulating machine audit which will take place at Burnett County later in the month.

Library 1) Library Director Yoerg presented the monthly Library report showing October activities and upcoming November programs. Director Yoerg reported she is working on preparing 1800 flyers that will be mailed with some of the township tax statements. The flyer will inform residents about what is available at the library.

Fire Association Rep Trustee Barton reported they had not had a meeting but wanted to reiterate the need for fire personnel.

COMMITTEE REPORTS

Administration Committee 1) **Superior Fuel**. The Trustees were shown which Village-owned

parcel, west of the village, Superior Fuel is interested in leasing for their bulk propane tank. C/T Meyer will be working with the Village Attorney on a lease for future approval.

2) Community Center long-term rental agreements: Grantsburg School District and Village Church. C/T Meyer will be meeting with Athletic Director Czech to discuss the need for a divider in the community center to separate the gymnastics' equipment when one-half of the center is rented. The Village Church agreement will be approved at the December meeting.

3) Well No. 1 & Well No. 2 SEH amendment #1. **Motion by Trustee Peer, second by Trustee Java to approve SEH Amendment #1 in the amount of \$1,690 for additional testing required during the pilot study on Well Nos. 1 & 2. Motion passed unanimously.**

4) Employee manual change. **Motion by Trustee Barton, second by Trustee Janke to approve an addition to the Village Employee Manual effective January 1, 2025, requiring employees to reimburse the Village, on a pro-rated bases, for expenses the Village paid for them to become Water and/or Wastewater certified and/or to obtain a CDL if they voluntarily separate employment or are terminated for just cause within the first three years after becoming certified. Motion passed 6 to 1 with Trustee Java voting nay.**

5) 2025 health and dental insurance. C/T Meyer explained that the Village is not able to renew with the current insurance carrier, HealthPartners, for health and dental coverage. She reviewed the options from Medica and reported on the Administration Committee's recommendation. **Motion by President Kucera, second by Trustee Java to approve Medica health insurance plan MIC PP WI 6250-HSA Silver, continue the 90%/10% cost share, and increase the family HSA contribution by \$1,000 and single HSA contribution by \$500 for 2025. Motion passed unanimously.**

Bills Motion by Trustee Janke, second by Trustee Barton to approve payment of the bills as presented:

Checks #36055-36103	\$53,053.55
Payroll vouchers V9187-V9220	\$36,248.82
ACH/EFTPS payments	\$45,883.98
Total	<u>\$135,186.35</u>

Motion passed unanimously.

7:00 p.m. Public Hearing – 2025 Budget Hearing President Kucera called the Public Hearing to order at 7:10 p.m. C/T Meyer read the Notice of Public Hearing. No one appeared for or against the 2025 Budgets. The Public Hearing was closed at 7:12 pm.

Motion by Trustee Java, second by Trustee Peer to approve the 2025 General Fund budget with revenues of \$1,660,451.26 and expenditures of \$1,660,451.26. Motion passed unanimously.

Motion by Trustee Java, second by President Kucera to set the Village's 2024 collected in 2025 levy at \$488,924.00. Motion passed unanimously.

Motion by Trustee Janke, second by Trustee Lindberg to approve the 2025 Water Utility budget with revenues of \$394,509.11 and expenditures of \$428,198.26, the 2025 Sewer Utility budget with revenues of \$348,870.30 and expenditures of \$389,777.66, the 2025 Storm Water Utility budget with revenues of \$76,839.45 and expenditures of \$69,191.96, and Tax Increment Financing Districts (TID's) budgets with revenues of \$1,963,781.30 and expenditures of \$1,811,394.27. Motion passed unanimously.

Trustee reports, concerns... The Trustees thanked Police Admin Asst. Larissa Lee for her work on National Night Out and thanked the Veterans for their service.

Adjournment The Village Board meeting was adjourned at 7:22 p.m.

Sheila Meyer
Clerk/Treasurer