



The Village Administration Committee met on Wednesday, October 9th at 4:30 p.m. in the Village Board room, 316 Brad Street S, Grantsburg, WI 54840.

Present: President Terrance Kucera
 Trustee Greg Peer
 Trustee Hank Java

Others: Clerk/Treasurer Sheila Meyer
 Director of Public Works John Erickson
 Library Director Lynett Yoerg
 Jeff Nussbaum & John Thom, SEH
 Jordan Knutson, Grantsburg Golf Course

President Terrance Kucera called the Administration Committee Meeting to order at 4:30 p.m.

Jeff Nussbaum – SEH – Well #1 & Well #2 manganese removal report

Jeff with SEH presented results from the pilot study completed on Well #1 and Well #2 that was done to determine the best option for removing manganese from the water. The pilot study tested three filter media options and pyrolusite was determined to remove manganese at the best rate. A treatment plant would be located next to Well #1 and would treat water from both Well #1 and Well #2. Jeff explained the Village would need to allow SEH to submit their pilot report to the WI DNR for approval to move forward with a water treatment project. The WI DNR approval letter would be good for two years. SEH would then develop a preliminary engineering report to develop a cost estimate for the project. Jeff also suggested allowing SEH to submit an intent to apply for Clean Water funding. An ITA would not require the Village to move forward with a project, but it is a requirement if the Village would like to apply for funding in the next cycle. The committee requested SEH submit the ITA for Clean Water Funding.

Motion by President Kucera second by Trustee Java to recommend the Village Board allow SEH to submit a pilot study report to the WI DNR. Motion carried.

Motion by Trustee Peer second by President Kucera to recommend the Village Board allow SEH to prepare a preliminary engineering report for the Well #1 and Well #2 water treatment project.

Jeff & John left the meeting.

Golf Course lease

A lease renewal was provided to the committee for review, only dates were updated from the previous lease agreement. Jordan requested the lease term be extended from 3 years to 5 and continue with the 1 year opt out. Jordan also requested a zero-turn mower for \$7,000 be added to the budget for 2025, he would sell the current mower to cover a portion of the costs. Trustee Peer asked that references to the Property Committee be changed to the Administration Committee and requested the property insurance for \$50,000 be reviewed to verify it provides adequate coverage.

Jordan left the meeting.

Sewer rate increase.

This item was removed from the original agenda.

2025 Budget prep

Clerk/Treasurer Meyer presented the Capital Project budget which detailed large projects. Clerk/Treasurer Meyer then reviewed the General Fund budget. For 2025 the allowable levy for the Village increased along with shared revenue but road aid decreased. Meyer explained it is unlikely that all sites will be available for the 2025 season which would decrease the projected revenue as detailed in the budget spreadsheet. Pool fundraising will continue to cover operations for the 2025 season and there is money available in CDs for cemetery operations.

The committee continued to review draft #1 of the General Fund Budget.

The committee scheduled their next meeting for Monday, October 14th at 3:00 p.m.

President Kucera adjourned the meeting at 7:20 p.m.

Allison Longhenry
Deputy Clerk/Treasurer