



# Village of Grantsburg

## Village Board of Trustees Meeting

### Monday, July 15, 2024

The Board of Trustees for the Village of Grantsburg met on Monday, July 15, 2024, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Greg Peer, Trustee Diane Barton, Trustee Leo Janke, Trustee Hank Java, Trustee John McNally.

Absent: Trustee Maurice DJ Henderson

Others: Police Chief Mitch Olson, Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Lynett Yoerg-Library Director, Greg Marsten-Burnett County Sentinel, Mike Plasch, James Halvorson

**Call to Order.** President Kucera called the Village Board meeting to order at 6:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

**6:00 p.m. Ordinance enforcement-Mike Plasch** Village resident, Mike Plasch, 313 Violet Circle, appeared regarding property maintenance. Plasch was informed the Village's Public Safety Committee has met with Chief Olson and Ordinance Officer Mangan to review and answer questions on several properties and procedures to be used. The PS Committee will continue to meet monthly. Plasch said he did see some improvement since the last Village Board meeting and appreciated the efforts to have properties cleaned up.

**6:08 p.m. Oak Street bridge – James Halvorson** Halvorson addressed the Village Board with a concern about the Oak Street bridge approaches and his fear his vehicles will be damaged. Halvorson said he has been reporting this to the Village Office and to DPW Erickson and there has only been a small amount of blacktop laid on each side. DPW Erickson addressed Halvorson saying his crew has put blacktop on the approaches several times and he has not received any other comments or complaints on the approaches being a hazard. President Kucera felt DPW Erickson, and the Village crew have acted upon Halvorson's concerns.

**License extensions.** Southern Crex Spirits (Hummers) and Joker's Bar submitted requests to have their liquor/beer license extended during Watercross weekend so a serving bar can be set up on their licensed patios. **Motion by Trustee Java, second by Trustee Barton to grant the license extension requests to Southern Crex Spirits, 115 W. Madison Avenue, July 19 to July 21, 2024, 4:00 p.m. to 1:30 a.m. Friday and Saturday nights and to Joker's Bar, 110**

**W. Madison Avenue, July 18, 19, 20, 21, 2024 from 10:00 a.m. to 1:00 a.m. Motion passed unanimously.**

**Public Comments** No one appeared.

**Correspondence** Included in the Board packets for their review: Burnett County Administration newsletter and Golf Course financials.

**Minutes** President Kucera asked if there were any changes, corrections or additions to the minutes presented from the following 2024 meetings: June 10<sup>th</sup> Administration Committee; June 10<sup>th</sup> Village Board; June 17<sup>th</sup> Administration Committee and June 17<sup>th</sup> Special Village Board. None were proposed. **Minutes were accepted as presented.**

## **STAFF REPORTS**

**Public Works** 1) DPW Erickson presented his report informing the Trustees of items the Village crew has been working on since the last board meeting including a progress report on the Industrial Park project saying water and sewer mains are nearing completion with street preparation coming next, large Kamstrup water meters are continuing to be installed, Well #3 backwashing holding tank was cleaned, primed and painted.

**6:15 p.m. Public Hearing-Variou Ordinance amendments.** President Kucera called the Public Hearing to order at 6:18 p.m. C/T Meyer read the Notice of Hearing. President Kucera asked for anyone wishing to speak in favor of the various ordinance amendments. No one spoke. President Kucera asked for anyone wishing to speak against the various ordinance amendments. No one spoke. The Public Hearing was closed at 6:21 p.m. C/T Meyer explained the Plan Commission recommendations to the Village Board. **Motion by President Kucera, second by Trustee Janke to accept the Plan Commission's recommendations and**

**1) add Tattoo Parlors as a conditional use in B-1 General Commercial District and in B-2 Highway Commercial District,**

**2) approve one- and two-family residential dwellings as the only required building or structure requiring inspection by a Certified Uniform Dwelling Code (UDC) Building Inspector in the Village as required by WI State Statue,**

**3) not require an age restriction on mobile homes moved into the Village but rely on the UDC inspection process already in place,**

**4) replace manufactured home allowed with modular home allowed in Single-family Residential Districts R-1, R-2 and R-5**

**Motion passed unanimously.**

## **STAFF REPORTS (continued)**

**Police** Chief Olson referenced his police report and graph when reporting 151 calls for service in June with 45 of them being for Ordinance violations. Chief Olson also reported Officer Tyler is in his 5 weeks of training time, doing well, and should be able to patrol on his own by Fair time the end of August, Watercross security is in place and the schedule he is working on with his officers will give the Village nearly 24 hours of coverage per day.

**Clerk/Treasurer** C/T Meyer presented a list of licenses and permits issued since the last meeting, the cash report showing a checking account balance of \$60,044.51 after all vouchers are paid, and a Treasury account balance of \$192,851.61. Meyer also asked if anyone had questions on the Budget to Actual report. No one did.

**Library** 1) The monthly Library report showing June activities and upcoming July programs was included in the board packets.

**Fire Association** Village representative, Trustee Barton reported on the June 18<sup>th</sup> meeting of the Fire Association; there are currently 19 firefighters after some retirements and relocations, Fire Chief Barnette is researching a State grant program that would pay for High School students age 18 (or soon to be 18) to gain firefighting certificates prior to graduating, current hoses passed inspection and they denied a request from Rush City, MN to take calls in certain areas within their district.

## **COMMITTEE REPORTS**

**Plan Commission** See Public Hearing above.

**Public Safety Committee** Committee Chairman/Trustee Peer gave an overview of their meeting on Thursday, July 11, 2024, with Police Chief Mitch Olson and Ordinance Officer Brady Mangen. The committee reviewed pictures of properties, helping to determine if enough progress was made to receive a follow-up letter or if a citation was warranted. The committee discussed guidelines for issuing follow-up letters and/or citations along with amounts for first violation \$185, second \$225, and third \$270. The committee will keep meeting throughout the summer and fall.

Wayne Lake, owner of 441 & 443 E. North Avenue, addressed the Board regarding a property maintenance letter he had received. Lake indicated he would continue to clean up his property, but it will take some time. President Kucera thanked Lake for all the work done to date.

**Administration Committee** 1) Memory Lake-S E H contract amendment. President Kucera shared the committee met with members of GRO and asked them to help pay for the additional engineering time expediting parts of the Aquatic Plant Management Plan so the weed harvesting permit could be approved before the Watercross event. Ben & Nicki Peterson and Kim Hallberg

from GRO asked for a line-item statement from S E H explaining the additional work in more detail. The contract amendment was postponed.

2) Cat ordinance. The committee reviewed the existing ordinance regarding cats in the Village and felt it was suitable. The Board concurred.

3) Cybersecurity insurance. Discussion was held, the premium for the remaining half of the year will be \$962.00. **Motion by President Kucera, second by Trustee Janke to follow the Administration Committee’s recommendation and purchase cybersecurity insurance through the League of WI Municipalities Mutual Insurance. Motion passed unanimously.**

4) North and South Water Towers. DPW Erickson presented the Administration Committee with two quotes for the north and south water towers including needed maintenance, repairs, and painting. The north tower quote is \$440,150 without engineering services. The south tower quote is \$416,750 with engineering services. Although the committee and board felt the services were needed, it was discussed to concentrate on the north tower safety issues first and continue searching for financing options.

5) NNO road closure. President Kucera reported the Administration Committee approved the road closure, as requested, for National Night Out on Tuesday, August 6, 2024, near the Fire Station.

**McCabe Construction pay request.** Pay request #2 from McCabe Construction and a letter recommending payment from Bryan Cunningham, SEH, were included in the packets. **Motion by Trustee Peer, second by Trustee Java to approve pay request #2 from McCabe Construction, Inc. in the amount of \$427,777.38 after the 5% retainage on the Industrial Park Expansion project. Motion passed unanimously.**

**Bills Motion by Trustee Janke, second by Trustee Java to approve payment of the bills as presented:**

Checks #35802, 35824-35889	\$341,275.83
Payroll vouchers #V8919-V9012	\$65,385.27
ACH/EFTPS payments	\$110,885.78
Total	<u>\$517,546.88</u>

**Motion passed unanimously.**

**THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION** to discuss the possible purchase of property pursuant to Wis. Stats. 19.85 (1) (e) “Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” **Motion by**

**Trustee Peer, second by Trustee Barton to convene into closed session at 7:30 p.m.  
Motion passed unanimously.**

The Village Board agreed with the purchase price per acre established by the Administration Committee for lots in the new Industrial Park and with the guidelines for any Tax Increment Financing requests.

**THE VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION** pursuant to Wis. Stats. 9.85 (2). **Motion by Trustee Java, second by Trustee Barton to reconvene into open session at 7:45 p.m. Motion passed unanimously.**

**Trustee reports, concerns, etc.** It was reported that Trustee Maurice Henderson has moved out of the Village.

**Adjournment** The Village Board meeting was adjourned at 8:00 p.m.

Sheila Meyer  
Clerk/Treasurer