



Village of Grantsburg

Administration Committee Meeting

Monday, July 15, 2024

The Administration Committee for the Village of Grantsburg met on Monday, July 15, 2024, at 3:30 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: Chairman/President Terrance Kucera, Trustee Greg Peer, Trustee Hank Java

Others present: DPW John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Rick Roeser-NW Regional Planning Commission, John Richards-GIDC, Ben & Nicki Peterson, Kim Hallberg

Call to Order Chairman/President Kucera called the Administration Committee meeting to order at 3:30 p.m. The Pledge of Allegiance was recited.

THE ADMINISTRATION COMMITTEE WILL CONVENE INTO CLOSED SESSION to discuss the possible purchase of property pursuant to Wis. Stats. 19.85 (1) (e) "Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." **Motion by Trustee Java, second by Trustee Peer to convene into closed session at 3:33 p.m. Motion passed unanimously.**

The Committee established a per acre price for lots in the new Industrial Park Expansion and set guidelines for Tax Increment Financing requests.

THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2). **Motion by Trustee Peer, second by Trustee Java to reconvene into open session at 5:00 p.m.**

Cat Ordinance The Committee reviewed the current Ordinances referencing cats in the Village. It was determined the existing Ordinance is sufficient.

Cybersecurity Insurance A quote was presented for adding cybersecurity insurance to the Village's current policy with League of WI Municipalities Mutual Insurance. The cost for the remainder of the year is \$962.00. **Motion by Trustee Peer, second by Trustee Java to recommend the Village Board add cybersecurity insurance to the current policy. Motion passed unanimously.**

North and South Water Towers DPW Erickson presented quotes for repairs, maintenance and painting for both water towers. The north tower quote is \$440,150 without engineering services and the south tower quote is \$416,750 with engineering services. The items needed were discussed, with the north tower seeming to need attention first. The committee asked DPW Erickson to continue to prioritize the list of items and C/T Meyer to continue to review financing options.

Road closure–National Night Out (NNO) Deputy C/T Longhenry presented a map showing the areas of Broadway Avenue and Brad Street near the Fire Station that would be closed for NNO on Tuesday, August 6, 2024. **Motion by Trustee Peer, second by Trustee Java to approve the road closures, as presented, for NNO on Tuesday, August 6, 2024.**

5:35 p.m. Ben & Nicki Peterson and Kim Hallberg of GRO entered the meeting.

Memory Lake–SEH contract amendment Renee Cance, SEH, submitted an amendment to the Memory Lake Aquatic Plan Management (APM) Plan contract, in the amount of \$7,800, along with an overview of the additional and expedited services needed to satisfy the WI DNR before GRO's weed harvesting permit would even be reviewed. President Kucera asked that GRO assist the Village with these additional costs. Nicki Peterson reminded the committee GRO had already committed to pay \$10,000 of the original \$50,050 APM Plan contract. GRO asked for a line-by-line detail of the additional costs. C/T Meyer was asked to reach out to SEH for more detail.

Adjournment President Kucera adjourned the Administration Committee meeting at 5:57 p.m.

Sheila Meyer
Clerk/Treasurer