



Village of Grantsburg

Village Board of Trustees Meeting

Monday, June 10, 2024

The Board of Trustees for the Village of Grantsburg met on Monday, June 10, 2024, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Greg Peer, Trustee Diane Barton, Trustee Leo Janke, Trustee Hank Java, Trustee John McNally.

Absent: Trustee Maurice DJ Henderson

Others: Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Lynett Yoerg-Library Director, Greg Marsten-Burnett County Sentinel, Mike Janke, Mike & Plasch, Roger Corty, Scott Hanson, Rod Kleiss, Georgianna Kleiss, Laura Chamberlin, Zak Chaffee

Call to Order. President Kucera called the Village Board meeting to order at 6:10 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

6:00 p.m. Ordinance enforcement-Mike Plasch Village resident, Mike Plasch, 313 Violet Circle, presented pictures of various properties in the Village that are currently violating the Property Maintenance Ordinance. Plasch asked the Village Board to address these violations along with many others in the Village to “clean up the town!” Plasch felt these properties negatively impact the value of all homes in the Village. Plasch asked to be placed on the July agenda and informed the Board he will keep appearing at meetings to monitor the progress of getting things cleaned up.

6:15 p.m. Public Hearing-CUP-Superior Fuel Company President Kucera called the Public Hearing to order at 6:16 p.m. C/T Meyer read the Notice of Hearing. President Kucera asked if anyone in the audience wished to speak in favor of the Conditional Use Permit request. No one spoke. President Kucera asked if anyone wished to speak against the CUP request. Roger Corty, 811 S. Russell Street, said he tried to contact Superior Fuel to suggest they look for a parcel outside of the Village that would be better suited for their bulk tank. He has not received a reply. Corty also stated there have been a number of accidents on State Rd 70 in the area of the proposed site. The Public Hearing was closed at 6:20 p.m. President Kucera asked if any Trustees had questions or comments for or against the plan. Trustee Peer indicated Plan Commission had concerns about access to State Rd 70 from the proposed site and postponed a decision until access was determined. **Motion by Trustee Janke, second by President**

Kucera to postpone action on the Conditional Use Permit request received from Gerald Fiedler Estate, owner and Superior Fuel Company, applicant, to install and operate a propane bulk plant at 601 W. State Rd 70 (parcel 07-131-2-38-19-22-1 01-000-017000) until further information is received. Motion passed unanimously.

Public Comments Motion by President Kucera, second by Trustee Peer to recess the Village Board meeting at 6:25 p.m. Motion passed unanimously.

Motion by President Kucera, second by Trustee Peer to resume the Village Board meeting at 6:27 p.m. Motion passed unanimously.

Rod Kleiss, 313 N. Russell Street, referenced the book “Grantsburg-The Golden Years” and talked about years ago when the Village was thriving and that in his opinion, there is no growth or anything good happening in the Village currently. Kleiss talked about the Village Board allowing ravaging of 40 acres on N. Russell Street, eyesore properties, having no consideration of natural environment, ignoring referendums, not fully funding the Pool or Library, which are vital parts of the Village, etc.

Georgianna Kleiss, 313 N. Russell Street, asked if the Village has checked into having a service road along State Rd 70 to access businesses located on the south side of the highway.

Correspondence Included in the Board packets for their review: Burnett County Administration newsletter and Burnett County Public Safety Facility ribbon cutting and facility tours flyer.

Minutes President Kucera asked if there were any changes, corrections or additions to the minutes presented from the following 2024 meetings: May 13th Administration Committee; May 13th Special Village Board; May 13th Village Board; and June 5th Administration Committee. None were proposed. **Minutes were accepted as presented.**

STAFF REPORTS

Public Works 1) DPW Erickson presented his report informing the Trustees of items the Village crew has been working on since the May meeting including hanging flowers and flags along the streets, having parking lines painted, filling potholes and checking on the check valves on the main lift station pumps. DPW Erickson reported the dewatering permit has been approved by WI DNR and McCabe will continue with the Industrial Park Expansion project. 2) DPW Erickson gave a report on Spring Cleanup stating the cost to the Village was \$241 compared to \$1,245 in 2023 and \$2,798 in 2022.

Police Chief Olson was not in attendance. His report and graph were included in the meeting packets showing 73 calls for service in May.

Clerk/Treasurer C/T Meyer presented a list of licenses and permits issued since the last meeting, the cash report showing a checking account balance of \$202,082.13 after all vouchers are paid, and a Treasury account balance of \$341,186.73. Meyer also asked if anyone had questions on the Budget to Actual report. No one did.

Library 1) The monthly Library report showing May activities and upcoming June programs was included in the board packets.

COMMITTEE REPORTS

Administration Committee 1) Memory Lake. C/T Meyer reported the requested sections of the Aquatic Plant Management report have been sent to WI DNR along with the harvesting permit which was submitted by GRO

2) blacktopping quotes. President Kucera explained the Administration's recommendations. **Motion by Trustee Janke, second by Trustee Java to approve the blacktopping quote received from Monarch Paving for the E. Summit Avenue LRIP project in the amount of \$45,216. Motion passed unanimously.**

Motion by Trustee Janke, second by Trustee Peer to approve the quote received from Monarch Paving for 3" asphalt on N. Park Street to N. Nelson Street in the amount of \$25,489. Motion passed unanimously.

Motion by Trustee Janke, second by Trustee Barton to approve the quote received from Monarch Paving for the exit driveway at the James N. McNally campground in the amount of \$6,375 with the Village paying \$3,200 and the pickleball group reimbursing the Village for the balance. Motion carried unanimously.

3) airport entitlement transfer. **Motion by Trustee Barton, second by Trustee Janke to transfer the 2021 and 2022 entitlement dollars totaling \$316,666 to Park Falls airport for a project they are planning. Motion passed unanimously.**

4) Riverside Cemetery rules. **Motion by Trustee Barton, second by President Kucera to allow artificial flowers in elevated urns or baskets on a shepherd hook at Riverside Cemetery with all artificial and fresh flowers removed by October 15th of each year. Motion passed unanimously.**

5) NW WI Electric Company easement. **Motion by President Kucera, second by Trustee Peer to approve an Easement for Right of Way and Brushing Permit with Northwestern Wisconsin Electric Company for a strip 50 feet from the edge of the road right away and 30 feet on each side of electric facilities and support structures on parcel 07-131-2-38-**

19-11-3 03-000-011000 located at 641 N. Park Street for the electric service to a new lift station for the Industrial Park Expansion project. Motion passed unanimously.

2024-2025 License renewals. 1) A list of alcohol license applications along with a copy of each application was reviewed. The Trustees questioned the premise description of TLC Liquors, LLC dba The Red Stag which included the rooftop on west side of building. TLC Liquors' owner, Laura Chamberlin, was asked if this area was secure for people to be on. Chamberlin indicated she hoped to have the rooftop ready in the future, but it was not currently secure or accessible to customers. **Motion by President Kucera, second by Trustee Java to approve the alcohol license applications, with the removal of "rooftop on west side of building" on the TLC Liquors, LLC application, for the period of July 1, 2024 to June 30, 2025, as presented. Motion passed unanimously.**

2) A list of cigarette, tobacco and electronic vaping device retail license applications along with a copy of each application was reviewed. **Motion by Trustee Java, second by Trustee Janke to approve the Cigarette, Tobacco, and Electronic Vaping Device Retail License applications for the period of July 1, 2024 to June 30, 2025, as presented. Motion passed unanimously.**

3) **Motion by Trustee Barton, second by Trustee Java to allow the Clerk/Treasurer to issue Picnic License and Operator License during the year. Motion passed unanimously.**

Resolution 2024-9 2023 CMAR. DPW Erickson explained the CMAR is an annual report of the Sanitary Sewer system required by WI DNR. DPW Erickson went on to say the flow meter at the Wastewater Treatment Plant is obsolete and does not register accurately which caused the Village to receive a score of F on one section of the report. This flow meter will be replaced with the WWTP project in 2025. **Motion by Trustee Java, second by Trustee Janke to adopt Resolution 2024-9 2023 Compliance Maintenance Annual Report-Sanitary Sewer. Motion passed unanimously.**

2023 CCR. DPW Erickson explained the Consumer Confidence Report (CCR) is a report of the Water System required by WI DNR and included no violations for 2023.

McCabe Construction pay request. Pay request #1 from McCabe Construction and a letter recommending payment from Bryan Cunningham, SEH, were included in the packets. **Motion by President Kucera, second by Trustee Janke to approve pay request #1 from McCabe Construction, Inc. in the amount of \$105,000.15 after the 5% retainage on the Industrial Park Expansion project. Motion passed unanimously.**

Bills Motion by Trustee Janke, second by Trustee Peer to approve payment of the bills as presented:

Checks #35777-35823	\$64,984.38
Payroll vouchers #V8876-V8918	\$38,687.64
ACH/EFTPS payments	\$38,551.77
Total	\$142,223.79

Motion passed unanimously.

Trustee reports, concerns, etc. Trustee Peer referenced the Polk County Housing Study which was included in the Trustee packets. He indicated Burnett County statistics are similar to the Polk County report.

Adjournment The meeting was adjourned at 7:30 p.m.

Sheila Meyer
Clerk/Treasurer