



Village of Grantsburg

Village Board of Trustees Meeting

Monday, May 13, 2024

The Board of Trustees for the Village of Grantsburg met on Monday, May 13, 2024, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Greg Peer, Trustee Diane Barton, Trustee Leo Janke, Trustee Hank Java, Trustee John McNally.

Absent: Trustee Maurice DJ Henderson

Others: Police Chief Mitch Olson, Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Greg Marsten-Burnett County Sentinel, Jeremial Wendt & Bridget Anderson-SEH, Keith Anderson, Anna Adams, Paul & Kate Sommerfeld, Alan Kortan, Brandon Willger-Two Rivers Accounting, Mike Janke-Wood River Campground, LLC., Rod Kleiss, Brent Blomberg.

Call to Order. President Kucera called the Village Board meeting to order at 6:10 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Swearing in. Clerk/Treasurer Meyer swore in newly elected Trustees Leo Janke and Greg Peer.

6:00 p.m. Public Hearing-Citizen Participation President Kucera called the Public Hearing to order at 6:05 p.m. C/T Meyer read the Notice of Hearing. President Kucera introduced Jeremiah Wendt and Bridget Anderson from SEH. Bridget Anderson went through the Wastewater Treatment Plant (WWTP) Facility Plan which explained the process used to develop the recommended options available at the WWTP. The options were to do no construction, switch from aerated lagoons to a sequencing batch reactor at an estimated cost of \$9,083,000, upgrades to existing WWTP at an estimated cost of \$4,303,000 or upgrades to the existing WWTP and ammonia removal at an estimated cost of \$6,371,000. The Village has chosen to upgrade the existing WWTP for approximately \$4,303,000. Wendt explained the funding applications being submitted. The Community Development Block Grant could provide a \$1,000,000 grant with the Village having to contribute \$500,000. The Village's match could be covered by the WI DNR Clean Water Fund financing of up to \$2,100,000 principal forgiveness leaving \$1,203,000 to be financed with a WI DNR Clean Water Fund loan. President Kucera asked if anyone in the audience had any questions of comments for or against the plan. No one spoke. The Public Hearing was closed at 6:16 p.m. Trustee McNally asked where the projected population increase comes from. Wendt said the Department of Administration projects this number. **Motion by Trustee Jave, second by Trustee Janke to adopt the Citizen Participation Plan as presented. Motion passed unanimously.**

6:10 p.m. Public Hearing-WWTP Facility Plan. President Kucera called the Public Hearing to order at 6:18 p.m. C/T Meyer read the Notice of Hearing. Jeremiah Wendt explained the

Village is required by WI DNR to make the WWTP Facility Plan available to the public. President Kucera asked if anyone in the audience had any questions of comments for or against the plan. No one spoke. The Public Hearing was closed at 6:21 p.m.

President Kucera asked the remaining Board members if it would be okay to move number 13 and 14 up in the agenda. No one objected.

6:21 p.m. Brandon Willger joined the meeting.

Resolution 2024-08 Motion by Trustee Java, second by Trustee Peer to adopt Resolution 2024-08 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing through the State of Wisconsin Environmental Improvement Fund-Clean Water Fund Loan Program. Motion passed unanimously.

Resolution 2024-04A C/T Meyer explained this resolution would replace 2024-04 adopted in April. Motion by Trustee Peer, second by Trustee Janke to adopt Resolution 2024-04A To Commit Match Funds & Certification of Match Funds Secured. Motion passed unanimously.

6:26 p.m. Wendt & Anderson left the meeting. Mike Janke joined the meeting.

6:20 p.m. Public Hearing-Keith Anderson rezone. President Kucera called the Public Hearing to order at 6:27 p.m. C/T Meyer read the Notice of Hearing. President Kucera asked if anyone from the audience wished to speak in favor of the rezone request. Keith Anderson explained this is the previous eye clinic on Pine Street. The property was sold as a commercial lot but is zoned R-2 Single-Family Residential (Medium Density). Anderson went on to say there has been an eye clinic on this property since the late 1960's. He introduced his potential renter, Anna Adams. Adams said she is in favor of the rezone and would like to open a hair salon there. President Kucera asked if anyone wished to speak against the rezone. No one spoke. The Public Hearing was closed at 6:30 p.m. The Plan Commission's recommendation to approve the rezone was conveyed. **Motion by Trustee Barton, second by Trustee Java to grant the request received from Keith Anderson, owner of 617 S. Pine Street, to rezone the parcel from R-2 Single-Family Residential District (Medium Density) to B-1 General Commercial District. Motion passed unanimously.**

6:30 p.m. Public Hearing-Paul & Kate Sommerfeld rezone. President Kucera called the Public Hearing to order at 6:30 p.m. C/T Meyer read the Notice of Hearing. President Kucera asked if anyone from the audience wished to speak in favor of the rezone request. Paul & Kate Sommerfeld explained they have purchased 2 lots on Linden Street and will eventually build a single-family home on the lots and move from Minnesota back to Wisconsin. President Kucera asked if anyone wished to speak against the rezone. No one spoke. The Public Hearing was closed at 6:34 p.m. **Motion by Trustee Barton, second by Trustee Janke to grant the request received from Paul & Kate Sommerfeld, owner of Lot #1 and Lot #2, Linden Street, from R-4 Multiple-Family Residential District to R-2 Single-Family Residential District (Medium Density). Motion passed unanimously.**

Trustee Java left the meeting at 6:35 p.m.

Public Comments. Lyman Rand, 259 W. Broadway Avenue, spoke of the number of cats running loose and taking baby birds from their nests. Rand left an ordinance from the City of Waconia regulating cats running at large in their community. President Kucera thanked Rand and assured him the Board would look at this problem at a future meeting.

Rod Kleiss, 313 N. Russell Street, stood to address the Board. President Kucera informed Kleiss that on advice of counsel, he was welcome to speak as long as it was not regarding the airport and the litigation against the Village. Kleiss started to talk about the airport and was again reminded by President Kucera he could not discuss the airport. Kleiss left the meeting.

Mike & Pam Plasch, 313 Violet Circle, asked what was being done to clean up properties in the Village. Some have had the same abandoned cars and junk in their yards for years. Dogs are left out in the rain, in too small cages, etc. Police Chief Olson informed the Plasch's the Village has hired a part-time ordinance officer to address violations. Citations have been issued to seven properties and numerous others have been contacted and are working on cleaning up their yards. Mike Plasch asked to be on the agenda in June.

Correspondence Included in the Board packets for their review: Burnett County Administration newsletter and Grantsburg Golf Course financial reports for March 2024.

Minutes President Kucera asked if there were any changes, corrections or additions to the minutes presented from the following 2024 meetings: May 13th Administration Committee; May 13th Special Village Board; May 13th Village Board. None were proposed. **Minutes were accepted as presented.**

Mike & Pam Plasch left the meeting at 6:45 p.m.

6:45 p.m. 2023 Audit Report Brandon Wilger, Two Rivers Accounting presented a summary report of the 2023 Financial Statements. Wilger indicated the Village was given an unmodified opinion, which is the highest opinion given. General Fund unassigned fund balance at the end of 2023 was 21.4% of General Fund expenditures as compared to 4.8% at the end of 2022. General obligation debt was 25.4% of the Village's debt limitation. The Water and Stormwater Utilities look good, but the Sewer Utility will need a rate increase.

Brandon Wilger left the meeting at 7:00 p.m.

STAFF REPORTS

Public Works 1) DPW Erickson presented his report informing the Trustees of items the Village crew has been working on since the April meeting including opening the campground for the season, re-roofing the west pavilion, replacing the winter banners with summer ones,

having Spring cleanup, installing all seasonal meters and having the south water tower drained & cleaned. Erickson also reported the 2 seasonal employees have started and crew member Al Hicks obtained his CDL permit.

Police Chief Olson reported 77 calls for service in April and informed the Trustees Police Officer Andrew Tyler would be graduating from recruit school on May 22, 2024, with his first day of employment on May 28th. Olson also reported Ordinance Enforcement Officer Mangen has issued citations to 7 property owners/renters for property maintenance issues, some have been cleaning up and others have done nothing.

Clerk/Treasurer C/T Meyer presented a list of licenses and permits issued since the last meeting, the cash report showing a checking account balance of \$28,793.90 after all vouchers are paid, and a Treasury account balance of \$439,186.51. Meyer also asked if anyone had questions on the Budget to Actual report. No one did.

Library 1) The monthly Library report showing April activities and upcoming May programs was included in the board packets.

COMMITTEE REPORTS

Administration Committee 1) TIF #5 Development Agreement. President Kucera explained the Administration Committee's discussion with Mike Janke and their recommendation to approve the agreement. **Motion by President Kucera, second by Trustee McNally to approve the TIF #5 Development Agreement between the Village of Grantsburg and Wood River Campground, LLC, Michael Janke, owner, for up to a total of \$60,000.00 payable in yearly installments of the lesser of \$3,530.00 or the actual real estate tax paid in that year for the proposed project. Motion passed with Trustee Janke abstaining.**

2) Memory Lake Aquatic Plant Management Plan costs 3) Uniform Dwelling Code 4) Ordinance changes. No recommendations were made for items 2, 3 or 4.

5) BMC Go for the Gust Race requests. The Administration Committee approved a request received from Burnett Medical Center to hold the Go for the Gust Race on June 1st.

Bills **Motion by Trustee Janke, second by Trustee Peer to approve payment of the bills as presented:**

Checks #35704-35776	\$237,042.83
Payroll vouchers #V8834-8875,16734-740	\$48,117.28
ACH/EFTPS payments	\$148,753.04
Total	<u>\$433,913.15</u>

Motion passed unanimously.

Trustee reports, concerns, etc. Trustee Peer reported the public open house for the Burnett County Comprehensive Plan Update will be held on May 20th from 6:00 – 8:00 p.m. at the Burnett County Government Center.

Adjournment The meeting was adjourned at 7:30 p.m.

Sheila Meyer
Clerk/Treasurer