



Village of Grantsburg

Village Board of Trustees Meeting

Monday, October 9, 2023

The Board of Trustees for the Village of Grantsburg met on Monday, October 9, 2023, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: Trustee Greg Peer, Trustee Diane Barton, Trustee Leo Janke, Trustee Hank Java, Trustee John McNally. President Terrance Kucera (via zoom),

Absent: Trustee Maurice DJ Henderson

Others: Police Chief Mitch Olson, Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Library Director Lynett Yoerg, Greg Marsten-Burnett County Sentinel, Alan Kortan, Tyler Myers, Mike Janke, Steve Lee, Pam Davies, Joshua Steinert, Brent Blomberg

Call to Order Acting President Peer called the Village Board meeting to order at 6:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Public Comments No one appeared.

Correspondence Included in the Board packets for their review: Burnett County Administration newsletter; Village's Spectrum Insurance mod factor; Christmas in the Park.

Minutes Acting President Peer asked if there were any changes, corrections or additions to the minutes presented from the following 2023 meetings: September 11th Administration Committee; September 11th Village Board. None were proposed. **Minutes were accepted as presented.**

STAFF REPORTS

Public Works 1) DPW Erickson presented his report updating the Trustees on projects since the last meeting including street sweeping, hydrant flushing, installing marker flags on hydrants, and future projects such as Well #1 rehab and sewer jetting. DPW Erickson also reported one of the light heads for the skating rink light that was taken down and stored by the Village shop was stolen. Another one has been ordered.

6:05 p.m. Public Hearing - Steinert zoning change from R-4 to R-2 Acting President Peer explained the Public Hearing rules, called the Public Hearing to order at 6:05 p.m. and relayed the Plan Commission's recommendation to the Board. C/T Meyer read the Public Hearing Notice. Acting President Peer asked for anyone wishing to speak in favor of the requested zoning change. Joshua Steinert, 715 N. Pine Street explained he purchased the lot on N. Pine Street and would like to build a single-family home and move to Grantsburg. Acting President Peer asked if anyone wished to speak against the zoning change. No one spoke. The Public

Hearing was closed at 6:07 p.m. **Motion by Trustee Java, second by Trustee McNally to change the zoning at 715 N. Pine Street (parcel 07-131-2-38-19-11-5 15-085-024000) from R-4 Multiple-Family Residential to R-2 Single-Family Residential (Medium Density). Motion passed unanimously.**

STAFF REPORTS continued

Public Works continued 2) Purchases. DPW Erickson asked to purchase a new Workman side-by-side to replace the existing one. The crew uses the current Workman for watering flowers, moving picnic tables, maintaining the trails, etc. Police Chief Olson indicated he would use the new Workman for Watercross, the fair and other events. DPW Erickson had a new Workman in the 2023 budget as a borrow item with an estimated cost of \$22,329. The current price is \$24,678. The existing one would be sold on WI Surplus. **Motion by Trustee Java, second by Trustee Janke to allow DPW Erickson to purchase a new Workman side-by-side at \$24,678 contingent on the Village Board approving and obtaining a loan. Motion passed unanimously.**

6:15 p.m. Public Hearing – Janke zoning change from R-4 to B-1 Acting President Peer called the Public Hearing to order at 6:15 p.m. and relayed Plan Commission's recommendation to the Board. C/T Meyer read the Public Hearing Notice. Acting President Peer asked for anyone wishing to speak in favor of the proposed zoning change. Mike Janke explained the history of the lots in questions located at 213 N. Pine Street. Janke explained as part of Blueberry Rentals, the current owners of the parcels, he was aware of core samples that were drilled and analyzed. The results showed the large lot as unbuildable since it would not provide a sound base for a structure. Janke went on to describe his desire to build a campground and storage units on the 2 lots and the need to rezone the parcels from R-4 Multiple-family Residential District to B-1 General Commercial District before this could be accomplished. Janke would construct a campground on the large parcel surrounded by three (3) storage units to the south, a large grass covered berm to the west and an eight (8) foot fence on the east side. The campers would be seasonal with the units left on-site for the winter. Several sites may be available to weekly or monthly campers. There would be no camping allowed from December 1 to April 1 of each year. The storage units along the south border would have streetlights and cameras. Acting President Peer asked if anyone wished to speak against the proposed zoning change. Pam Davies, 216 N. Pine Street voiced her concerns 1) was a campground the best or most appealing use for the Village. She would prefer to see a tiny home park constructed on the property located just west of her home, 2) the bank next to the river is too unstable to have camping. Any sites would have to be farther away from the river. 3) Other concerns included moving the entrance farther south on N. Pine Street, would the Village allow a fence taller than 8 feet and possible noise resulting in additional police coverage. The Public Hearing was closed at 6:25 p.m. Discussion was held. **Motion by Trustee McNally, second by Trustee Barton to follow Plan Commission's recommendation and approve the zoning change for two (2) parcels located at 213 N. Pine Street (parcels 07-131-2-38-19-14-5 15-546-011100 and 15-811-029000) from R-4 Multiple-Family Residential District to B-1 General Commercial District. Motion passed unanimously. Trustee Leo Janke**

abstained.

6:30 p.m. Public Hearing – Janke Condition Use Permit application to construct a campground and mini-warehouses (storage units) at 213 N. Pine Street Acting President Peer called the Public Hearing to order at 6:30 p.m. C/T Meyer read the Public Hearing Notice. Acting President Peer asked for anyone wishing to speak in favor of the amendment. Mike Janke said he had nothing more to add. Acting President Peer asked if anyone wished to speak against the amendment. No one spoke. The Public Hearing was closed at 6:36 p.m. C/T Meyer read the Plan Commission's motion. **Motion by Trustee Java, second by Trustee Barton to grant the Condition Use Permit for a campground and mini-storage units to Mike Janke, contingent on him purchasing the properties at 213 N. Pine Street (parcels 07-131-2-38-19-14-5 15-546-011100 and 15-811-029000) with the following conditions: No camping units older than 2010 models, no camping from December 1st to April 1st, no park models, a commercial fence is installed on the east side of the property and the camping sites will be at least 20 feet in from each property line. Motion passed unanimously. Trustee Leo Janke abstained.**

6:45 p.m. Steve Lee, Azimuth Surveying, LLC - North Gate Plat lot splitting Lee explained the Certified Survey Maps the Village approved in September were not acceptable at Burnett County for splitting lots 2, 3, 4, 5, and 6 North Gate Phase 1 located on N. Russell Street. A new plat, North Gate Russell Street Addition, has been filed with Burnett County and the WI Department of Administration to split these lots. **Motion by Trustee Janke, second by Trustee Java to approve the final plat, North Gate Russell Street Addition, to split lots 2, 3, 4, 5, and 6 (parcel #'s 07-131-2-38-19-15-5 15-948-016000, 15-948-015000, 15-948-014000, 15-948-013000, and 15-948-012000) located on N. Russell Street. Motion passed unanimously.**

STAFF REPORTS continued

Public Works 2) Purchases continued: DPW Erickson reported the company scheduled to do Well #1 rehab is recommending a VFD (variable frequency drive) be installed. A VFD would control the initial acceleration and deceleration of the pump which may have energy savings and would allow the ability to vary the flow rate of the pump. The cost of a VFD is \$5,745 with an \$800 Focus on Energy rebate, if installed at the time of the Well #1 rehab. **Motion by Trustee Java, second by Trustee Janke to approve the purchase of a VFD (variable frequency drive) for Well #1 at a cost of \$5,745 with an \$800 Focus on Energy rebate. Motion passed unanimously.**

Police Chief Olson presented his report on calls for service. Chief Olson reported Grantoberfest went well with a large crowd in attendance, and an application may be coming for the vacant Police Officer position.

Clerk/Treasurer C/T Meyer reported the final payment on the Well #3 Manganese Removal Project would be deposited on October 25th. C/T Meyer presented a list of licenses and permits issued since the last meeting, the cash report showing a checking account balance of

\$25,757.19 after all vouchers are paid, a Treasury account balance of \$120,526.38.

Library 1) Director Yoerg presented the monthly Library report showing September activities and upcoming October programs. 2) Director Yoerg requested use of the Community Center for the Library Wee Play program. **Motion by Trustee Janke, second by Trustee Barton to allow the Library use the Community Center on Fridays from 10:30 a.m. to 11:15 a.m. November 1 to March 31, 2024, for their Wee Play program. Motion passed unanimously.**

Fire Association Trustee Barton reported the Fire Department has had 130 calls to date compared to 93 at this time in 2022. There are 18 firefighters on the roster with 1 new firefighter that came trained.

Façade Improvement Plan 1) Plan guidelines. C/T Meyer presented a change to the Village's Façade Improvement Plan to replace the outdated loan amount maximum with a general statement. **Motion by Trustee Janke, second by Trustee Java to approve the proposed language change to the Village's Façade Improvement Plan to eliminate and exact amount of a loan with a general statement saying, "a low interest loan per NWREDF Façade Improvement policy guidelines through NWRPC". Motion passed unanimously.**

2) Tyler Myers revised estimate. **Motion by Trustee Java, second by Trustee Janke to approve the revised amount of Tyler Myers Façade improvements as presented. Motion passed unanimously.**

TIF agreement Tyler Myers requested a TIF incentive of up to \$14,985.60 for the replacement of concrete sidewalk at his business, Grantsburg Fitness & Performance, 705 State Road 70 W. **Motion by Trustee Peer, second by Trustee Janke to approve a TIF incentive of up to \$14,985.60 for replacement of concrete sidewalk at Grantsburg Fitness & Performance, 705 State Road 70 W. with the final agreement to be approved by the Administration Committee and Village Board when finished. Motion passed unanimously.**

BIL Airport Terminal Funding Hanger owner, Roderick Kleiss, emailed information about possible funding available to upgrade and modernize airport terminal buildings. C/T Meyer reported with the airport lawsuit pending, this will need to be tabled for now. on the advice of the Village Attorney. The Board thanked Mr. Kleiss for his email.

Resolution #2023-11 **Motion by Trustee Java, second by Trustee Barton to approve Resolution \$2023-11 Authorizing WI DNR Environmental Gran and Loan Program Reps. Motion passed unanimously.**

Bills Motion by Trustee Janke, second by Trustee Java to approve payment of the bills as presented:

Checks #35346-35397	\$126,821.14
Payroll vouchers #V8566-V8605	\$36,684.36
ACH/EFTPS payments	\$74,794.67
Total	<u>\$238,300.17</u>

Motion passed unanimously.

Trustee reports, concerns, etc. Trustee Peer shared the money has been raised for the pickleball courts. Trustee McNally reported he had met with DPW Erickson and Roderick Kleiss regarding the snowmobile trail sharing with the hiking/skiing trail. McNally indicated a narrow gate will need to be installed at the brush site entrance for snowmobiles.

Adjournment The meeting was adjourned at 7:25 p.m.

Sheila Meyer
Clerk/Treasurer