



Village of Grantsburg

Village Board of Trustees Meeting

Monday, September 11, 2023

The Board of Trustees for the Village of Grantsburg met on Monday, September 11, 2023, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Greg Peer, Trustee Diane Barton, Trustee Leo Janke, Trustee Maurice DJ Henderson, Trustee John McNally.

Absent: Trustee Hank Java

Others: Police Chief Mitch Olson, Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Library Director Lynett Yoerg, Kayla Casey-Burnett County Sentinel, Scott McLain, Steve Lee-Azimuth Surveying, Alan Kortan, Scott DeRocker, Brent Blomberg

Call to Order President Kucera called the Village Board meeting to order at 6:00 p.m. and asked that everyone observe a moment of silence to honor those that lost their lives in 9/11. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Scott DeRocker DeRocker appeared before the Board to request use of the public parking lot on E. Olson Drive for truck/trailer parking for the tractor show during Grantoberfest on September 30th and for use of the Village owned area at the corner of N. Oak Street and Olson Drive. **Motion by Trustee McNally, second by Trustee Henderson to grant permission for use of the public parking lot and the lot at N. Oak and Olson Drive for the tractor show during Grantoberfest on September 30th, 2023. Motion passed unanimously.**

Public Comments No one appeared.

STAFF REPORTS

Fire Association Trustee Barton reported the Fire Association has not met in the last two months but will be meeting next Monday on September 18th and will be working on the 2024 budget.

Correspondence Included in the Board packets for their review: Burnett County Administration newsletter; Golf financials.

Minutes President Kucera asked if there were any changes, corrections or additions to the minutes presented from the following 2023 meetings: August 14th Administration Committee; August 14th Village Board; August 28th Special Village Board; September 6th Recreation & Leisure Committee. None were proposed. **Minutes were accepted as presented.**

STAFF REPORTS continued

Clerk/Treasurer C/T Meyer presented a memo detailing the 2024 budget process with meeting dates and asked if anyone had questions. No one did. Also presented were a list of licenses and permits issued since the last meeting, the cash report showing a checking account balance of \$67,645.21 after all vouchers are paid, a Treasury account balance of \$169,196.29.

6:10 p.m. Public Hearing - Ordinance amendment to amend minimum width and area in R-2 President Kucera called the Public Hearing to order at 6:10 p.m. and relayed Plan Commission's recommendation to the Board. C/T Meyer read the Public Hearing Notice. President Kucera asked for anyone wishing to speak in favor of the proposed amendment to change the minimum lot area and width in R-2 Single-Family Residential (Medium Density) District. Alan Kortan, 653 Linden Street, outlined his plans to build single-family homes on four lots on Linden Street and possibly split the lots to allow for 8 new homes. His lots are 148.5 feet wide and would not meet the current width required of 80 feet. President Kucera asked if anyone wished to speak against the proposed amendment. No one spoke. The Public Hearing was closed at 6:15 p.m. Discussion was held. **Motion by Trustee McNally, second by Trustee Henderson to amend the R-2 Single-Family Residential (Medium Density) District minimum lot width to 70 feet and minimum area to 9,100 square feet. Motion passed unanimously.**

6:30 p.m. Public Hearing - Kortan zoning change from R-4 to R-2 President Kucera called the Public Hearing to order at 6:30 p.m. and relayed the Plan Commission's recommendation to the Board. C/T Meyer read the Public Hearing Notice. President Kucera asked for anyone wishing to speak in favor of the requested zoning change. Alan Kortan, 653 Linden Street, explained he felt the best use of the lots would be single family homes and not multiple-family homes as the lots are currently zoned. The utility infrastructure is there for single family homes. With R-2 zoning, the lots could be used for one home each or if the lots were split, additional homes could be built. President Kucera asked if anyone wished to speak against the zoning change. No one spoke. The Public Hearing was closed at 6:33. President Kucera asked if Kortan had a timeline for the home construction. Kortan indicated he may start construction this year or in the spring and planned to build one every year or two depending on the market. **Motion by Trustee Peer, second by Trustee Janke to change the zoning on four (4) lots (parcels 07-131-2-38-19-11-5 15-085-013000, 15-085-015000, 15-085-016000, and 15-085-017000) on Linden Street owned by Alan and Jennifer Kortan from R-4 Multiple-Family Residential to R-2 Single-Family Residential (Medium Density). Motion passed unanimously.**

6:20 p.m. Public Hearing - Ordinance amendment to add campgrounds as Conditional under B-1 President Kucera called the Public Hearing to order at 6:37 p.m. and relayed the Plan Commission's recommendation to the Board. C/T Meyer read the Public Hearing Notice. President Kucera asked for anyone wishing to speak in favor of the amendment. No one spoke. President Kucera asked if anyone wished to speak against the amendment. No one spoke. The Public Hearing was closed at 6:39 p.m. The Trustees had several questions about having

another campground in the Village and campground requirements. The addition of campgrounds as a conditional use in B-1 Districts would require Plan Commission and Village Board review prior to happening. **Motion by President Kucera, second by Trustee McNally to approve adding campgrounds as a conditional use in B-1 General Commercial Districts. Motion passed 6 to 1 with Trustee Barton opposed.**

CSM - North Gate Plat lot splitting C/T Meyer explained the request and Plan Commission's recommendation. **Motion by Trustee Peer, second by Trustee Henderson to follow Plan Commission's recommendation and approve the Certified Survey maps presented to split lots 2, 3, 4, 5, and 6 (parcel #'s 07-131-2-38-19-15-5 15-948-016000, 15-948-015000, 15-948-014000, 15-948-013000, and 15-948-012000) located on N. Russell Street, North Gate Phase 1 Plat. Motion passed unanimously.**

STAFF REPORTS continued

Public Works DPW Erickson presented his report updating the Trustees on projects since the last meeting including meter exchanges, Well 1 rehab, Wells 1 & 2 pilot testing project, WWTP blower installation, sewer jetting and all full-time Public Works' employees now being Wastewater certified.

Police Chief Olson indicated there were 73 calls for service in August with several additional calls that are not reporting accurately. Chief Olson reported the fair went well, his staff would be attending training for Spillman Record's Management soon and he is still working on the Police Officer vacancy.

Library Director Yoerg presented the monthly Library report showing August activities and upcoming September programs.

COMMITTEE REPORTS

Recreation & Leisure Committee recommendations Trustee Henderson summarized the committee meeting; 1) Wi Fi to campground will cost \$4,045.89 to install and \$1,000 per month during the camping season, 2) 2024 Seasonal Camper Agreement had the dates changed and the deposit amount changed to \$500. The site wait list will be discontinued. 3) 2024 camping rates were set at \$50 nightly, \$250 weekly, \$750 monthly, \$1,775 for seasonal sites not on the river and \$1,825 for seasonal river sites. **Motion by Trustee McNally, second by Trustee Janke to approve all recommendations of the Recreation & Leisure Committee. Motion passed. President Kucera abstained.**

Administration Committee recommendations 1) Police Department sponsorship Chief Olson explained most new Police Officer hires in the area are being sponsored and sent to the Academy by the hiring agency. The State of WI has a reimbursement program upon successful completion of the 720-hour Police Academy for tuition, lodging, meals, and mileage. The Village would be responsible for wages. There would be a contract between the Village and the candidate. The Trustees felt this would be a great recruitment tool. **Motion by Trustee**

McNally, second by Trustee Henderson to approve a sponsorship program for new Police Officer candidates. Motion passed unanimously.

2) Vaping policy President Kucera reported that additional research would be done on this.

Grantsburg Housing Authority Board appointment Motion by Trustee Janke, second by Trustee Barton to appoint Julie Branstad to fill the vacant unexpired term on the Grantsburg Housing Authority Board of Commissioners to expire March 1, 2026. Motion passed unanimously.

Grantsburg School District parade Motion by President Kucera, second by Trustee Barton to approve the street closure request from the Grantsburg School District for the homecoming parade on September 22, 2023. Motion passed unanimously.

Bills Motion by Trustee Janke, second by Trustee Peer to approve payment of the bills as presented:

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|-------------------------------|---------------------|
| Checks #35303-35345 | \$95,682.98 |
| Payroll vouchers #V8543-V8565 | \$40,077.69 |
| ACH/EFTPS payments | \$67,132.23 |
| Total | <u>\$202,892.90</u> |

Motion passed unanimously.

Trustee reports, concerns, etc. Trustee Peer shared a matching challenge of up to \$9,000 for the pickleball courts. Trustee McNally had several general questions regarding the snowmobile trail that runs through the Village, President Kucera questioned an ad in the newspaper asking for help to clear the Village trails, Trustee Janke asked if the streetlights would be up for the public skating rink at the park.

Adjournment President Kucera adjourned the Village Board meeting at 7:28 p.m.

Sheila Meyer
Clerk/Treasurer