



The Village Administration Committee met on Monday, September 11 at 4:00 p.m. in the Village Board room, 316 Brad Street S, Grantsburg, WI 54840.

Present: Chairman/President Terrance Kucera
Trustee Greg Peer

Others: Clerk/Treasurer Sheila Meyer
DPW John Erickson
Chief Mitch Olson

Absent: Trustee Hank Java

President Kucera called the Administration Committee Meeting to order at 4:00 p.m. The Pledge of Allegiance was recited.

Memory Lake a. Memory Lake update – Nicki Peterson & Kim Hallberg
No new business for Memory Lake.

No motions made.

Police Department – Offer sponsorship to new police officer candidates

Chief Olson presented sample contracts for sponsoring candidates through the academy. If an applicant were to be sponsored and complete the academy successfully, the state would reimburse for tuition, three meals daily, and a portion of the federal mileage rate. Wages for the candidate while attending academy are not reimbursable but are paid at a percentage of a new officer wage. Chief Olson explained the candidate would have background checks completed beforehand and would sign a contract agreeing to a certain number of years of employment with the Police Department. If the candidate did not complete the required number of years of employment, they would be subject to a prorated repayment plan.

Motion by President Kucera second by Trustee Peer to recommend the Village Board adopt the sponsorship program directed by Chief Olson. Motion carried.

Vaping policy for Village employees

Village staff explained that the current Village Employee Manual does not address vaping. They also indicated other changes for the employee manual that were being researched. The committee asked Village Staff to review any necessary updates to the employee manual and present them at a future committee meeting.

No motions made.

Motion by Trustee Peer second by President Kucera to adjourn the meeting. Motion carried. The meeting was adjourned at 4:40 p.m.

Allison Longhenry
Deputy Clerk/Treasurer