



Village of Grantsburg

Village Board of Trustees Meeting

Monday, July 10, 2023

The Board of Trustees for the Village of Grantsburg met on Monday, July 10, 2023, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Greg Peer, Trustee Diane Barton, Trustee Leo Janke, Trustee Hank Java, Trustee Maurice DJ Henderson, Trustee John McNally.

Others: Police Chief Mitch Olson, Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Library Director Lynett Yoerg, Pool Manager Julie Fiedler Greg Marsten-Burnett County Sentinel, Laura Chamberlin, Zak Chaffee, Lisa Slater, Brent Blomberg

Call to Order President Kucera called the Village Board meeting to order at 6:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

President Kucera requested the agenda be amended as follows: follow Plan Commission recommendation and postpone the 6:45 p.m. Public Hearing on a Conditional Use permit received from Syed Irfan Mahmood to convert the building at 133 W. State Road 70 into a retail tobacco store, move 7. A. 3) Water Utility-cost of repairs needed after meter exchange, to the DPW report and remove 9. Cigarette and Tobacco Products License-Blue Drear Tobacco, 133 State Road 70 W. **Motion by President Kucera, second by Trustee Java to amend the meeting agenda as stated above. Motion passed unanimously.**

Public Comments No one appeared.

Correspondence Included in the Board packets for their review: Burnett County Administration newsletter.

Minutes President Kucera asked if there were any changes, corrections or additions to the minutes presented from the following 2023 meetings: June 12th Administration Committee; June 12th Village Board; June 26th Administration Committee; June 26th Special Village Board. No changes, corrections or additions were proposed. **Minutes were accepted as presented.**

BOARD, STAFF and COMMITTEE REPORTS

Public Works 1) DPW Erickson presented his report updating the Trustees on projects since the last meeting. 2) DPW Erickson explained with the large number of water meters being changed, some of the homeowner's plumbing valves can start to leak from the meter being changed after so many years or from the water being turned off and then on again during the change process. The WI Public Service Commission confirmed these types of repairs are the responsibility of the homeowner and not the Village.

Police Chief Olson handed out the monthly police report and indicated it was generated from Spillman, the new records management system being used by his department since June. Olson reported his staff has been undergoing training on the system.

6:15 p.m. Public Hearing – Chamberlin CUP President Kucera called the Public Hearing to order. Clerk/Treasurer Meyer read the Public Hearing Notice. President Kucera asked for anyone wishing to speak in favor of the Conditional Use Permit application received from Laura and Troy Chamberlin, owners of 101 W. Madison Avenue, to construct an apartment on the second floor. Laura Chamberlin spoke explaining she would like to construct a 2,600 square foot, 2-bedroom apartment on the second floor of the building with the possibility of 2 more apartments being constructed on the main floor, back area in the future. Zak Chaffee spoke about the apartments being good for the Village. Lisa Slater, Trade Lake, appreciated the Chamberlin's investing in the community. President Kucera asked for anyone wishing to speak against the CUP application. No one spoke. The Public Hearing was closed at 6:20 p.m. President Kucera reported the Plan Commission recommendation was to approve the Chamberlin's application. **Motion by Trustee Java, second by Trustee Janke to approve the Conditional Use Permit for Laura and Troy Chamberlin, owners of 101 W. Madison Avenue, to construct an apartment on the second floor of their building. Motion passed unanimously.**

BOARD, STAFF and COMMITTEE REPORTS (cont.)

President Kucera asked Deputy C/T Longhenry to explain the Burnett County Directories at each Trustee's spot. Deputy C/T Longhenry explained these are yearly publications done by Burnett County and contain all official's contact information for municipalities in the County, along with all Burnett County government official's information.

Clerk/Treasurer C/T Meyer presented a list of licenses and permits issued since the last meeting, the cash report showing a checking account balance of \$60,194.04 after all vouchers are paid, a Treasury account balance of \$215,109.72, and a year-to-date budget to expected report. C/T Meyer reported revenues are over expected by \$56,395 and expenditures are under expected by \$62,860.

Library Director Yoerg presented the monthly Library report showing June activities and upcoming July programs.

6:30 p.m. Public Hearing – Smoke Shop Ordinance President Kucera called the Public Hearing to order at 6:30 p.m. C/T Meyer read the Public Hearing Notice. President Kucera asked for anyone wishing to speak in favor of the Ordinance amendment to regulate smoke shops in the Village. Lisa Slater, Trade Lake, spoke in favor of the ordinance indicating she felt the Village did not need more smoke shops but did need more family-oriented businesses. President Kucera asked for anyone wishing to speak against the CUP application. No one spoke. The Public Hearing was closed at 6:32 p.m. President Kucera informed the Trustees that Plan Commission recommends approval of the Ordinance amendment. The Trustees discussed Puff N Stuff being grandfathered in even though they do not meet the 1,500 ft setback

from a school requirement. **Motion by Trustee Barton, second by Trustee Henderson to follow the Plan Commission's recommendation and approve Ordinance Amendment 2023-02 Smoke Shops. Motion passed unanimously.**

BOARD, STAFF and COMMITTEE REPORTS (cont.)

Swimming Pool Manager Julie Fiedler gave a fundraising update indicating that approximately \$60,000 has been raised which should keep the pool open for several more years. Fiedler said the water condition is really good, they are working on problems with the new boiler and getting the shade triangles put up. President Kucera and the Trustees thanked Fiedler for a great job and praised the great community effort to keep the pool open.

Fire Association Rep Trustee Barton reported on the meeting held on June 19th indicating the existing SCUBA packs are over 20 years old and need to be replaced. Fire Chief Cory Barnette is currently investigating grants that might be available as the packs are expensive. There have been 73 runs to date in 2023 with 78 runs to date in 2022. There are 19 firefighters on the roster. Trustee Peer said he learned, at the Burnett County Comprehensive Plan meeting, that fire departments are having trouble with new construction not having driveways wide enough to accommodate the fire trucks. Greg Marsten will send a copy of an ordinance that some Polk County towns are adopting regarding the driveway specifications needed for fire trucks.

Committee Reports

Administration Committee recommendations 1) Aquatic plant survey contract The Village's Lake Management Plan expired in 2020 according to WI DNR. Prior to anything being done in Memory Lake such as dredging, cutting of weeds, etc., the Lake Management Plan needs to be updated and the aquatic plant survey is the first step. **Motion by President Kucera, second by Trustee Java to approve the aquatic plant survey contract with Endangered Resources Services, Inc. in the amount of \$1,949.00. Motion passed unanimously with Trustee Peer abstaining.**

2) S E H estimates for updating Lake Management Plan **Motion by Trustee Java, second by Trustee Janke to authorize C/T Meyer request a proposal from S E H to update the Village's Lake Management Plan. Motion passed unanimously.**

3) moved to DPW report

4) Blacktopping proposal **Motion by Trustee McNally, second by Trustee Peer to contract with Monarch Paving Company to fine grade existing base, compact and pave W. Harrison Avenue from N. Park Street to N. Oak Street with 3" HMA (hot mix asphalt) for \$41,765.00. Motion passed unanimously.**

License extension A request was received from Michael Janke, owner of Southern Crex Spirits, dba Hummer's Rendezvous, to extend his Class "B" Beer and "Class B" Liquor license. **Motion by Trustee Java, second by Trustee Henderson to approve the Class "B" Beer and "Class B" Liquor license for Southern Crex Spirits dba Hummer's Rendezvous on July 14th and July 15th, 2023, from 4:00 p.m. to 1:30 a.m. each day be extended to include**

his back patio. Motion passed unanimously.

Golf cart ordinance Police Chief Olson discussed the existing ordinance that only allows golf cart use directly from a resident's home to the golf course and back home. Chief Olson indicated the police use golf carts for patrolling during Watercross. **Motion by Trustee Java, second by Trustee Janke to amend Ordinance §507-4 Golf carts. to add "permission may be granted by the Village Board for golf cart use during events". Motion passed unanimously.**

Bills Motion by Trustee Janke, second by Trustee Barton to approve payment of the bills as presented:

Checks #35178-35227	\$196,320.75
Payroll vouchers #V8421-V8476	\$41,969.41
ACH/EFTPS payments	\$71,580.49
Total	<u>\$309,870.65</u>

Motion passed unanimously.

Trustee reports, concerns, etc. The Trustees requested an update on the Jeremiah Bonse dog kennel CUP, whether the dogs' shots had been updated and if the fencing has been installed. C/T Meyer indicated neither are completed at this time.

Adjournment President Kucera adjourned the Village Board meeting at 7:25 p.m.

Sheila Meyer
Clerk/Treasurer