



# Village of Grantsburg

## Village Board of Trustees Meeting

### Monday, March 13, 2023

The Board of Trustees for the Village of Grantsburg met on Monday, March 13, 2023, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Greg Peer, Trustee Leo Janke, Trustee Hank Java, Trustee Maurice DJ Henderson. Trustee Diane Barton via zoom.

Absent: Trustee Kayla Woody

Others: Police Chief Mitchell Olson, Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Library Director Lynett Yoerg, Julie Fiedler-Pool Manager, Greg Marsten-Burnett County Sentinel, Troy & Laura Chamberlain, Kyle Larson-Keller, Inc., Zack Christian-Pastor at Grace Baptist Church, Mike Janke, Tadd Satter

**Call to Order** President Kucera called the Village Board meeting to order at 6:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

**Public Comments** Mike Janke appeared to ask about zoning of the property northwest of the Post Office. He indicated he would like to purchase the property for a campground and storage units and was wondering if this would need to be rezoned for the 2 uses. C/T Meyer will research and let Janke know. Todd Satter wanted to give a shoutout to the Public Works crew for their snow plowing.

**Correspondence** Included in the Board packets for their review: Burnett County Administration newsletter, Burnett County Comprehensive Plan newsletter.

**Minutes** President Kucera asked if there were any changes, corrections or additions to the minutes presented from the following 2023 meetings: February 13<sup>th</sup> Village Board; February 27<sup>th</sup> Administration Committee; February 27<sup>th</sup> Special Village Board. No changes, corrections or additions were proposed.

**Minutes were accepted as presented.**

### **BOARD, STAFF and COMMITTEE REPORTS**

**Public Works** DPW Erickson presented his report noting the skating rink has been cleared off and is looking nice, the flashing caution light at the west entrance is now working, and the crew will be filling pot holes soon.

**Police** Chief Olson presented his February 2023 report and 2023 calls for service graph showing a comparison to 2022 numbers. Chief Olson reported his department is still looking to fill the full-time police officer position.

**Clerk/Treasurer** C/T Meyer presented a list of licenses and permits issued since the last meeting and the cash report showing a checking account balance of \$78,932.10 after all vouchers are paid and a Treasury account balance of \$608,485.08. C/T Meyer also went through a budget to expected report

which will be included in the packets monthly.

**6:15 p.m. Public Hearing - Indianhead Credit Union zoning change** President Kucera called the Public Hearing to order at 6:15 p.m. Clerk/Treasurer Meyer read the Public Hearing Notice. President Kucera relayed the Plan Commission's recommendation to postpone a decision on the zoning change request until the requester attends a future meeting to answer question and concerns raised by Plan Commission members. President Kucera asked for anyone wishing to speak in favor of the zoning change request from Indianhead Credit Union to change the current B-2 zoning to B-1 for the property at 214 E. State Rd 70. General Contractor Kyle Larson from Keller, Inc. explained the reasoning behind changing the zoning to B-1 General Commercial District which does not have a front setback requirement. The current B-2 zoning district setbacks would only allow a building area of 33'6" x 245'6" which does not allow room for the proposed building with drive-thru. Zack Christian, Pastor at Grace Baptist Church, 716 S. Robert Street spoke saying a church committee would be meeting on March 14<sup>th</sup> to discuss a zoning change from the current R-2 Single-Family Residential District (Medium Density) to B-2 Highway Commercial so there would not be any spot zoning. President Kucera asked for anyone wishing to speak against the zoning change request. No one spoke. President Kucera closed the Public Hearing at 6:25 p.m. **Motion by President Kucera, second by Trustee Peer to follow the Plan Commission's recommendation and postpone a decision on the zoning change request received by Indianhead Credit Union to a future meeting. Motion carried unanimously.**

**BOARD, STAFF and COMMITTEE REPORTS (continued)**

**Fire Association** No meeting.

**Administration Committee recommendations:** 1) Spillman RMS (Records Management System) Chief Olson stated that Grantsburg is the only municipality in Burnett County that is not using Spillman for their records management. Having the system will allow Village officers to receive communications from County dispatch, see other department contacts and reports, and see where other department officers are located. **Motion by Trustee Java, second by Trustee Henderson to reallocate budgeted money saved from not having a third Police Officer to the purchase of Spillman RMS for the Police Department at a first year cost of \$17,506 and \$3,355.25 each year for the next 4 years as recommended by the Administration Committee. Motion passed unanimously.**

2) Easy IT Guys C/T Meyer reported on the Cybersecurity Risk Assessment completed by Easy IT Guys on the Village's computer systems. The Village requires additional security than they now have to safely secure the information sent and received and to ensure information is securely backed up and computers are working properly. **Motion by President Kucera, second by Trustee Janke to accept Cybersecurity Solutions & IT Support Option #3 at \$1,543.50/month for a 5-year term with Easy IT Guys which changes the Village from a residential IT support plan to a business plan as recommended by the Administration Committee. Motion carried unanimously.**

3) Pool Julie Fiedler, Pool Manager appeared at the Administration Committee meeting held prior to the Village Board meeting and reported approximately \$33,000 has been raised for operations of the Municipal Swimming Pool in 2023 with several more fundraisers to be held. **Motion by Trustee Janke, second by Trustee Henderson to use the funds raised to open the Municipal Swimming Pool for the**

**2023 season. Motion carried unanimously.** The Trustees commended Fiedler, and the entire community, for their success in keeping the pool open.

Fiedler also submitted a request to the Administration Committee to use the Community Center for the remaining fundraiser events for the Pool. **Motion by Trustee Java, second by Trustee Peer to approve use of the Community Center for Pool fundraisers in April. Motion passed unanimously.**

**4) Quality Based Selection (QBS) of design engineers Street Project** Requests were sent out to three engineering firms for QBS of design consultants on the E. James Ave/Johnson Street project as required by the WI Department of Transportation. **Motion by Trustee Peer, second by Trustee Java to request the WI Department of Transportation approve SEH, Inc. as the design engineers on the STP-Local Project for E. James Avenue & S. Johnson Street. Motion passed unanimously.**

**Class “B” Beer/”Class B” Liquor license and Cigarette & Tobacco License** Troy & Laura Chamberlain, TLC Liquors, LLC appeared to explain their plan for the former US Bank building located at 101 W. Madison Avenue. They plan to have a bar set up and wine tasting room with limited hours – afternoon to 10 p.m. The business will be called the Red Stag Saloon. Several other businesses may be located in the building. C/T Meyer reported all of the paperwork was in order for the license and the Chamberlains paid the \$10,000 reserve license fee. **Motion by President Kucera, second by Trustee Java to approve the Class “B” Beer/”Class B” Liquor license and the Cigarette & Tobacco License for TLC Liquors, LLC dba Red Stag Saloon, 101 W. Madison Avenue, Troy Chamberlain, Agent to expire June 30, 2023. Motion passed unanimously.**

**Burnett Medical Center request** A request was received from Burnett Medical Center to host the Gust Race during Big Gust Days on June 3<sup>rd</sup> and to place safety signage along the route. President Kucera asked DPW Erickson and Chief Olson if they had any concerns with the race. Neither did. **Motion by Trustee Java, second by Trustee Henderson to grant Burnett Medical Center use of Village Streets for the Gust Race on June 3<sup>rd</sup> during Big Gust Days and to allow safety signage be placed along the route. Motion passed unanimously.**

**Request from Mike Janke/The Rendezvous** Mike Janke appeared asking to close the alley behind the Rendezvous on June 9–11, 2023 for the annual Squirrel’s Banquet as in past years. The alley will be available from both entrances and tables could be easily moved in an emergency. **Motion by Trustee Java, second by Trustee Peer to approve Mike Janke’s request to close the alley behind his business, The Rendezvous, on June 9–11, 2023 for the annual Squirrel’s Banquet as in past years. Motion passed unanimously.**

**Bills** **Motion by Trustee Janke, second by Trustee Java to approve payment of the bills as presented:**

Checks #34965, #34976-35029	\$550,452.89
Payroll vouchers #V8301-V8333	\$32,041.68
ACH/EFTPS payments	\$86,980.44
Total	<u><u>\$669,475.01</u></u>

**Motion passed unanimously.**

**Adjournment** President Kucera adjourned the Village Board meeting at 6:50 p.m.

Sheila Meyer  
Clerk/Treasurer