



# Village of Grantsburg

## Village Board of Trustees Meeting

### Monday, January 9, 2023

The Board of Trustees for the Village of Grantsburg met on Monday, January 9, 2023, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Greg Peer, Trustee Diane Barton, Trustee Kayla Woody, Trustee Leo Janke, Trustee Hank Java,

Absent: Trustee Maurice DJ Henderson.

Others: Police Chief Mitchell Olson, Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Library Director Lynett Yoerg, Greg Marsten-Burnett County Sentinel, Dave Rasmussen-MSA Professional Services, Brent Blomberg, Todd Satter

**Call to Order** President Kucera called the Village Board meeting to order at 6:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

**Public Comments** No one appeared

**Correspondence** Included in the Board packets for their review: Burnett County Administration newsletter, Grantsburg Golf Course financials for November & YTD, Holiday in the Park thank you.

**Minutes** President Kucera asked if there were any changes, corrections or additions to the minutes presented from the following 2022/2023 meetings: December 12<sup>th</sup> Administration Committee; December 12<sup>th</sup> Village Board; January 4<sup>th</sup> Administration Committee. No changes, corrections or additions were proposed.

**Minutes were accepted as presented.**

### **BOARD, STAFF and COMMITTEE REPORTS**

**Public Works** DPW Erickson presented his report noting that the Village Office building rooftop HVAC units should be delivered in January. DPW Erickson also reported manganese levels throughout the distribution system have been between 160 and 300 parts per billion with levels at Well #3 below 50 part per billion.

**Police** Chief Olson presented his December 2022 report and 2022 calls for service graph. Chief Olson asked if anyone had questions and no one did.

**Resolution #2022-03 Amendment to Tax Increment Finance District (TID) #4 Project Plan** Dave Rasmussen from MSA Professional Services gave a brief explanation of the amendment being proposed to TID #4 so excess increments could be transferred to TID #5. Rasmussen estimates approximately \$345,000 will be available to transfer until the end of TID #4 in 2025. **Motion by Trustee Peer, second by President Kucera to approve Resolution #2023-03 Amendment to Tax Incremental Finance District No. 4 Project Plan. Motion passed unanimously.**

**Resolution #2022-04 Approving territory amendment to Tax Incremental Finance District (TID) #5 Project Plan** Rasmussen gave a brief description of the territory proposed to be added to TID #5. Adding the proposed parcels would extend the boundaries in TID #5 to be within one-half mile of the Industrial Park Expansion Project and the James Avenue/Johnson Street Project making TID #5 increments available for costs of these projects, if needed. **Motion by President Kucera, second by Trustee Woody to approve Resolution #2023-04 Approving Amendment to Tax Incremental Finance District No. 5. Motion passed unanimously.**

**BOARD, STAFF and COMMITTEE REPORTS (continued)**

**Clerk/Treasurer** C/T Meyer presented a list of license and permits issued since the last meeting and the cash report showing a checking account balance of \$274,227.11 after all vouchers are paid and a Treasury account balance of \$602,024.20.

**Library** 1) Lynett Yoerg, Library Director went thru the monthly Library report showing December 2022 activity and programs and upcoming January programs.

**Fire Association** Board minutes from the Fire Association's December 19, 2022, meeting were included for the Village Board's review. Trustee Barton also reported the new Fire Department officers; President-Todd Snyder, Vice President-Dana Shultz, Secretary-William Gonzales, Treasurer-Steve Geiger, Department representative-Malisa Thomas.

**Administration Committee** 1) East pavilion removal/repair 2) Water main breaks, gate valve repairs 3) 2023 Community Center rental agreement with Grantsburg School District.

Discussion began with the 2023 Community Center rental agreement with the Grantsburg School District for the gymnastics' program. Trustee Woody felt the proposed exclusive agreement was for a good amount of money but took away the potential rentals for families and the public. She felt the Center was underutilized. Several other Trustees stated their opinions agreeing the exclusive contract was assured money but some felt it would be nice to see more public rentals and a divider would limit the liability issue of renters being on the gymnastics' equipment when one-half the Center is rented. Trustee Peer asked if the school district would have any available space for the gymnastics program with the referendum being passed. The answer was no. Trustee Woody will look into grants that might be available to help with the purchase of a divider. **Motion by Trustee Barton, second by Trustee Woody to table a decision on the proposed 2023 Community Center rental agreement with the Grantsburg School District having exclusive use of the Center for seven months of the year and have the Administration Committee discuss again. Motion passed 5 to 1 with Trustee Java abstaining.**

2) **Motion by Trustee Woody, second by Trustee Barton to allow the Watercross Committee to repair the east pavilion at their cost provided it is inspected for safety when finished. Motion passed unanimously.**

3) DPW Erickson explained the Village's trench box does not meet safety standards for use during water main breaks and gate valve repairs. **Motion by Trustee Peer, second by Trustee Java to allow DPW Erickson to hire outside assistance for repairs to water main breaks and gate valves. Motion passed unanimously.**

**Well #3 Manganese Removal Project – Final pay request** Motion by Trustee Java, second by Trustee Peer to approve the final pay request received for the Well #3 Manganese Removal project from Springlake Contractors, Inc. in the amount of \$54,506.40. Motion passed unanimously. It was noted that this part of the project is separate from the filter company.

**Bills** Motion by Trustee Janke, second by Trustee Woody to approve payment of the bills as presented:

Checks #34858-#34906, #34910	\$93,367.91
Payroll vouchers #V8219-V8251	\$30,727.90
ACH/EFTPS payments	\$98,288.79
Total	<u>\$222,384.60</u>

**Motion passed unanimously.**

**Adjournment** President Kucera adjourned the Village Board meeting at 7:30 p.m.

Sheila Meyer  
Clerk/Treasurer