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The Village Administration Committee met on Thursday, October 13 at 3:30 p.m. at the Village Office, 316 Brad Street S, Grantsburg, WI 54840.

Present: Chairman/President Terrance Kucera
Trustee Hank Java
Trustee Greg Peer

Others: Clerk/Treasurer Sheila Meyer
DPW John Erickson.
Police Chief Mitch Olson
Library Director Lynett Yoerg
Kerri Oachs, Grantsburg School District Finance Manager
Josh Watt, Grantsburg School District Superintendent
Mike Hoefs
Jason Peterson, Krauss-Anderson Rep.
John Erickson, DSGW Architects

Chairman/President Kucera called the Administration Committee Meeting to order at 3:30 p.m. The Pledge of Allegiance was recited.

Johnson Street & James Avenue – meet with reps from Grantsburg Schools, Mike Hoefs – County Highway Commissioner & John Erickson – DSGW Architects. Hoefs provided an update and background on the grant application for re-doing Johnson Street & James Avenue to the pool. The Village was approved for a grant that would provide 80% state and 20% local share of the total estimated \$843,000 cost. The timeline for this would be design in 2023, accept bids in winter 2023-2024 and construction in 2024. Hoefs indicated a decision would need to be made the end of 2022 to accept or decline the grant. President Kucera asked who would be responsible for the 20% local share. Superintended Watt indicated that since the Village owns the roads, it would be their responsibility and explained there was no money included in the referendum for street projects. President Kucera explained the Village's current budget constraints and explained that there are other roads in the Village that have lower ratings and will require repair prior to the Johnson Avenue and James Avenue but this project would be part of the budget discussion later in the agenda. **No motions were made.**

Oachs, Watt, Hoefs, Peterson left meeting.

Nicki Peterson, GRO – splashpad costs for 2023 Clerk/Treasurer Meyer indicated that Nicki was not able to attend but did provide an email from the splash pad manufacture that answered some questions regarding costs. The email indicated water usage costs would be around \$5,800 a season, the water would not be heated, no chemicals would be needed, and the electrical costs would be minimal. Nicki would ask that the Village help with expenses to bring water and electricity to the splash pad. **No motions were made.**

Village email conversion. Deputy Clerk/Treasurer Longhenry discussed the costs associated with the email conversion to .gov as included in the packet. The annual costs would be under \$3,000 and the one-time fees would be around \$1300. The committee discussed moving forward without individual trustee emails to save on costs since they are minimally used. **Motion by Trustee Peer, second by Trustee Java to recommend the Village Board move forward with the email conversion to .gov and stop using individual trustee emails. Motion carried.**

Deputy Clerk/Treasurer Longhenry left the meeting.

Blueberry Rental Developer Agreement C/T Meyer was instructed to send the Blueberry Rental TIF Developer's Agreement to Dave Rasmussen of MSA Professional Services and to Attorney Anders Helquist for their comments and report back.

Deputy Clerk/Treasurer Longhenry and Library Director Yoerg joined the meeting.

The committee took a short recess.

Review 2023 draft budgets. Clerk/Treasurer Meyer reviewed the 2023 draft budget as included in the packet. President Kucera indicated he wanted the committee to leave with a balance budget whether that would include cuts or generating more revenue. The committee discussed all departments and suggested moving some costs to a loan, paying for some items in 2022 and cutting items from the budget for 2023. The committee also discussed closing the pool to avoid losing \$30,000 for the 2023 season and discussed the impact on the community and splashpad project. The committee agreed this was not a recommendation to close the pool permanently. Other items discussed included waiting on campsite pad repair to be done at the same time as the Rotary pickleball court project, moving a public works truck to the water and sewer fund, and removing a bucket truck from the loan. Additionally, President Kucera recommended setting the library reimbursement to \$50,000. The committee agreed to continue reviewing the budget at an upcoming special village board meeting on Monday, October 17th.

Chairman/President Kucera adjourned the meeting at 7:13 p.m.

Allison Longhenry
Deputy Clerk/Treasurer