



Village of Grantsburg

Village Board of Trustees Meeting

Monday, June 13, 2022

The Board of Trustees for the Village of Grantsburg met on Monday, June 13, 2022 at 6:00 p.m. in the Library Learning Center at 415 S. Robert Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Diane Barton, Trustee Greg Peer, Trustee Leo Janke, Trustee Hank Java, Trustee Kayla Woody, Trustee Maurice DJ Henderson

Others: Director of Public Works (DPW) John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Library Director Lynett Yoerg, Greg Marsten-Burnett County Sentinel, Cindy Michaelson-Inter County Leader, Brent Blomberg, Roger Inouye, Todd & Karen Satter, Rod Kleiss, Karl Anderson, Troy Dere

Call to Order President Kucera called the Village Board meeting to order at 6:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Public Comments Roger Inouye, 23408 Johnson Road, Grantsburg, thanked the Board for maintaining the tennis courts and for considering the addition of pickleball nets to one court. Inouye informed the Board a pickleball clinic was set for July 9th from 9 a.m. to 11:30 a.m. and a team from Thailand, that won the WI cup several years ago, would be in attendance.

Rod Kleiss, 313 N. Russell Street, Grantsburg, spoke on behalf of some of the airport pilots and hangar owners at the Grantsburg Municipal Airport encouraging the Village Board to take action on the blacktop runway reconstruction project. Kleiss did not feel the Village should wait to make this commitment and said there is currently no legal action against the Village by the pilots.

Correspondence Included in the Board packets for their review: Burnett County Administration Newsletter; Golf financials-April & May 2022 & YTD; Burnett County Land Services invasive species letter; Thorne Carter letter re: alley painting. There were no questions on correspondence.

Minutes President Kucera asked if there were any changes, corrections or additions to the presented minutes from the following 2022 meeting: May 3rd Personnel; May 9th Village Board; May 23rd Administration Committee; May 23rd Public Works' Committee; May 24th Board of Review; May 25th Recreation Committee; May 31st Special Village Board; June 1st Special Village Board; June 8th Public Property. No changes, corrections or additions were proposed.

Minutes were accepted as presented.

6:15 p.m. Public Hearing/Conditional Use Permit 389 State Rd 70. President Kucera called the Public Hearing to order. Clerk/Treasurer Meyer read the Public Hearing Notice. President Kucera asked for anyone wishing to speak in favor of the Conditional Use Permit application for 389 State Rd 70. No one appeared. President Kucera asked for anyone wishing to speak

against the CUP application. No one appeared. President Kucera reported Plan Commission recommended approval of the CUP application. The Public Hearing was closed. **Motion by Trustee Peer, second by Trustee Java to approve the Conditional Use Permit application received from State Rd 70 Grantsburg, LLC-Dave Chenel, owner and Grantsburg Development Group, LLC-Nick Feira, applicant for the property located at 389 State Rd 70 (parcel 07-131-2-38-19-23-1 02-000-012000) to be used for a retail establishment which is conditional in the current B-2 Highway Commercial District. Motion passed unanimously.**

BOARD, STAFF and COMMITTEE REPORTS

Public Works DPW Erickson gave his report informing the Board of various tasks completed by the Village crew in the last month including having the street lines painted, various street maintenance, finish flushing hydrants, and various duties at the pool.

Police The May Police report was included in the meeting packets. No questions.

Clerk/Treasurer C/T Meyer provided a list of license and permits issued since the last meeting and the cash report showing a checking account balance of \$39,609.52 after all vouchers are paid and a Treasury account balance of \$595,963.32 as of May 31, 2022.

Library 1) Lynett Yoerg, Library Director went thru the monthly Library report showing May 2022 activity and programs and upcoming June programs.

6:30 p.m. Public Hearing/Zoning change request 497 State Rd 70. President Kucera called the Public Hearing to order. Clerk/Treasurer Meyer read the Public Hearing Notice. President Kucera asked for anyone wishing to speak in favor of the zoning change application. No one appeared. President Kucera asked for anyone wishing to speak against the application. No one appeared. President Kucera reported Plan Commission recommends approval of the zoning change. The Public Hearing was closed. **Motion by Trustee Woody, second by Trustee Janke to approve the zoning change request received from Karl Anderson, owner of the property at 497 State Rd 70 (parcel 07-131-2-38-19-23-1 01-000-011000) from the current R-2 Single-Family Residential District (Medium Density) to B-2 Highway Commercial District. Motion passed unanimously.**

BOARD, STAFF and COMMITTEE REPORTS (continued)

Fire Association Trustee Barton presented minutes from the May 16, 2022 Grantsburg Fire Association meeting. Trustee Barton reported the pancake breakfast held on June 4th was a success

Administration Committee 1) Ordinance changes Chapter 259: **Motion by Trustee Barton, second by Trustee Janke to approve changes to Village Ordinance Chapter 259. Direct Sellers to add “mobile food units and outdoor food stands” to the Direct Seller definition, to change “shall to may” for requiring all applicants to present driver’s license, state certificate of examination and state health officer’s certificate and to eliminate “annual registrations issued on or after July 1 shall be issued for ½ the required fee”. Motion**

passed unanimously.

Ordinance changes Chapter 595-101: C/T Meyer explained several discoveries have been made where installed fences encroach on the neighboring property since there is no inspection process currently in use. **Motion by Trustee Peer, second by Trustee Barton to approve changes to Ordinance Chapter 595-101 Fences to require a permit be obtained prior to constructing a fence on an individual's property and to require a \$25 fee be paid for a fence permit. Motion passed unanimously.**

Ordinance changes Chapter 415 Property Maintenance: **Motion by Trustee Java, second by Trustee Woody to approve changing all references in Chapter 415 Property Maintenance from "Ordinance Officer/Building Inspector" to "Village Board or their designee(s)". Motion passed unanimously.**

2) Split job descriptions **Motion by Trustee Java, second by Trustee Henderson to approve the two (2) separate job descriptions presented as Village Crewperson and as Water & Sewer Operator. Motion passed unanimously.**

Recreation Committee 1) Free swims for Book Club. **Motion by Trustee Barton, second by Trustee Henderson to approve free swims be offered to Book Club members, that meet approximately three (3) times per summer, once their meeting time is over each time. Motion passed unanimously.**

2) Pickleball net kits. The Trustees discussed the request received to have the Village purchase two (2) pickleball net kits to be installed at one of the tennis courts at an estimated cost of \$600 each. **Motion by Trustee Java, second by Trustee Henderson to purchase a second pickleball net kit once \$600 has been raised, by the pickleball players making the request, to purchase the first pickleball net kit. Motion passed unanimously.**

3) Golf sign **Motion by Trustee Peer, second by Trustee Barton to authorize Northland Signs be hired to redo the Golf sign on State Road 70 for a cost of \$1,180. Motion passed unanimously.**

4) Remove 2 trees at playground **Motion by Trustee Janke, second by Trustee Barton to hire Skyline Tree Solutions to remove two (2) large Pine trees from the Memory Lake playground area to eliminate the needles and sap that accumulates on the ground and on all of the playground equipment, at a cost of \$2,800. Motion passed unanimously.**

Alcohol Beverage and Cigarette/Tobacco License: C/T Meyer presented a listing of all applications received. Trustee Barton questioned the dba Dino Mart #4 listed on the list for SP Stores. C/T Meyer will change this to SP Stores prior to the license being issued. **Motion by President Kucera, second by Trustee Peer to approve applications received for alcohol beverage and cigarette/tobacco license for the period from July 1, 2022 to June 30, 2023 as presented. Motion passed unanimously.**

Clerk/Treasurer issue Picnic & Operator License **Motion by Trustee Barton, second by Trustee Janke to authorize the Clerk/Treasurer to issue Picnic License and Operator's**

License throughout the year provided background checks are performed and approved by the Police Department. Motion passed unanimously.

Resolution #2022-03 Motion by Trustee Java, second by President Kucera to approve Resolution #2022-03 Compliance Maintenance Annual Report. Motion passed unanimously.

Bills Motion by Trustee Janke, second by Trustee Barton to approve payment of the bills as presented:

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|---|--------------|
| Checks #34428-34497 | \$110,310.61 |
| Payroll vouchers #V7869-V7907,16665-671 | \$42,107.68 |
| ACH/EFTPS payments | \$59,806.19 |
| Total | \$212,224.48 |

Motion passed unanimously.

THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to discuss applicants for the Police Chief position with possible hire pursuant to Wis. Stats. 19.85 (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.” Motion by Trustee Woody, second by Trustee Janke to convene into closed session.

THE VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2). Motion by Trustee Java, second by Trustee Janke to reconvene into open session. Motion passed unanimously.

The minutes from the June 8, 2022 Administration Committee were approved as presented.

Motion by Trustee Peer, second by President Kucera to rescind the motion made at the June 8, 2022 Administration Committee meeting offering the Police Chief position to Brett Westbrook provided he is willing to move to Burnett County from Minnesota. Motion passed unanimously.

Motion by President Kucera, second by Trustee Java to rescind the motion made at the June 8, 2022 Administration Committee meeting offering the Police Chief position to Mitchell Olson if Westbrook is not willing to abide by the above stipulation. Motion passed unanimously.

(Municipalities in Wisconsin cannot require residency requirements unless the entire class of employees is designated “Emergency Personnel”.)

Motion by Trustee Woody, second by Trustee Janke to offer the full-time Police Chief position to Brett Westbrook at the discussed wage. Motion passed 5 – 2 with President Kucera, Trustees Woody, Janke, Henderson & Peer voting yay and Trustees Java and Barton voting nay.

Motion by Trustee Java, second by Trustee Barton to offer the full-time Police Chief position to Mitchell Olson at the discussed wage if Brett Westbrook does not accept the offer made. Motion passed unanimously.

Adjournment President Kucera adjourned the Village Board meeting at 7:45 p.m.

Sheila Meyer
Clerk/Treasurer