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The Village Administration Committee met on Wednesday, June 8 at 3:45 p.m. at the Village Office, 316 Brad Street S, Grantsburg, WI 54840.

Present: Chairman/President Terrance Kucera  
Trustee Greg Peer  
Trustee Hank Java

Others: Clerk/Treasurer Sheila Meyer  
DPW John Erickson  
Police Chief of Shell Lake Dave Wilson  
Trustee Diane Barton  
Trustee Maurice (DJ) Henderson

Chairman/President Kucera called the Administration Committee Meeting to order at 3:45 p.m. The Pledge of Allegiance was recited.

THE ADMINISTRATION COMMITTEE WILL CONVENE INTO CLOSED SESSION to interview applicants for the Police Chief position pursuant to Wis. Stats. 19.85 (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility."

**Motion by Trustee Java, second by Trustee Peer to convene into closed session. Motion carried.**

Chief Wilson left the meeting at 6:45 p.m.

THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

**Motion by Trustee Java, second by Trustee Peer to reconvene into open session. Motion carried.**

Trustee Barton and Trustee Henderson entered the meeting at 6:48pm.

**Motion by Trustee Peer, second by Chairman/President Kucera to recommend the Village Board offer the position of Police Chief to Brett Westbrook provided he is willing to move to Burnett County from Minnesota. Motion passed unanimously.**

**Motion by Chairman/President Kucera, second by Trustee Java to recommend the Village Board offer the position of Police Chief to Mitchell Olson if Westbrook is not willing to abide by the above stipulation. Motion passed unanimously.**

**Discussion: Lot(s) by Well #1 on Burnett Avenue.** Clerk/Treasurer Meyer discussed the property owned by US Bank next to Well #1 has come up for sale. She thought the board may want to explore purchasing that property for future well expansions or other projects. The property is listed through Exit Realty for \$9,000 for both parcels. Chairman/President Kucera asked what the purpose would be for

purchasing that property. DPW Erickson explained it may be beneficial to purchase if we were to combine Well #1 and #2 in the future or for a treatment facility like we have at Well #3. With Well #2 being landlocked, this may be the best option. DPW Erickson also commented the crew currently dumps snow there during the winter. Trustee Peer suggested it may be a good site for a temporary salt shed that would be more out of the way and that if it wasn't used the Village could sell and potentially make their money back. Trustee Java asked if the wreath company has any interest in buying this and Clerk/Treasurer Meyer was not able to comment either way.

**Motion by Trustee Peer, second by Trustee Java to have Clerk/Treasurer Meyer contact the realtor to let them know the Village may be interested and possibly meet to discuss. Motion passed unanimously.**

**Discussion: Manganese levels.** DPW Erickson provided an update on manganese levels in the Village since the discussion with the Public Works committee on May 23<sup>rd</sup>. He explained that the levels began to creep up in May and worked with Water Surplus who had installed the filter system to see what the issue was. At this time, the Village hasn't received all the sample results from Water Surplus and Ag Source Labs. Now manganese levels throughout the distribution system are not consistent and include some results above the 300 PPB limit. The raw water from the ground is about 1200 PPB so the filter is kind of working but is not working well enough. DPW Erickson, Clerk/Treasurer Meyer and Deputy Clerk/Treasurer Longhenry are looking to the Administration Committee for some direction on next steps. Deputy Clerk/Treasurer Longhenry commented that the Village has an obligation to report to our DNR rep that levels are above the 300 PPB. Clerk/Treasurer Meyer and DPW Erickson agreed and explained we wanted the committee and board to know what was going on as we suspect the DNR will require us to issue a notice to the public. DPW Erickson stated Gary Strand with Cooper Engineering and a rep from Water Surplus is scheduled to be at the Public Works meeting next Thursday, June 16 to discuss our options, explain why this is happening, and answer questions. Trustee Henderson asked if that is the earliest they could meet since this seems like an urgent issue. Chairman/President Kucera asked Clerk/Treasurer Meyer to notify the board prior to contacting the DNR so they have a heads up. The committee agreed to have Deputy/Clerk Treasurer Longhenry email the DNR rep to inform of the manganese levels. **No motions made.**

**Chairman/President Kucera adjourned the meeting at 7:07 p.m.**

Allison Longhenry  
Deputy Clerk/Treasurer