



Village of Grantsburg

Village Board of Trustees Meeting

Monday, October 11, 2021

The Board of Trustees for the Village of Grantsburg met on Monday, October 11, 2021 at 6:00 p.m. in the Library Learning Center at 415 S. Robert Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Diane Barton, Trustee Greg Peer, Trustee Caylin Muehlberg, Trustee Kayla Woody.

Absent: Trustee Leo Janke and Trustee Hank Java

Others: Police Chief Dan Wald, Director of Public Works Jerry Konobeck, Deputy Clerk/Treasurer Allison Longhenry, Library Director Sara Christopherson, Greg Marsten-Burnett County Sentinel, Cindy Mickelson-Inter-County Leader, Lisa Britton, David Corty, Corinne Scheele, Mike Janke, Roger Norenberg, Aaron Sakaria, Blake Hewitt, Jensen Anderson, Troy Dere, Pat Asplund, Brent Kapfer, Brent Blomberg

Call to Order President Kucera called the Village Board meeting to order at 6:00 p.m. The pledge of allegiance was recited.

Public Comments No public comments

Correspondence Included in the Board packets for their review: Burnett County Administration newsletter; Golf financials for August and YTD; January 1, 2021 final population estimate.

MINUTES President Kucera explained motions are not required to approve minutes from previous meetings. If no changes are proposed, minutes can be accepted as presented. President Kucera asked if there were changes to the minutes of the following meetings: Sept 13th Village Board; September 15th Public Property Committee; September 22nd Special Village Board; September 23rd Public Safety Committee; September 28th Special Village Board; October 6th Administration Committee and October 6th Public Works Committee. No changes were proposed. **Minutes were accepted as presented.**

BOARD, STAFF and COMMITTEE REPORTS

Public Works 1) DPW Konobeck went through his monthly report. 2) Water Manganese Project update. An email was included from Gary Strand, P.E., engineer on the project, explaining the contractors are waiting for a backordered part which is scheduled for delivery the first week in November. No estimated completion date at this point.

Police Chief Chief Wald went through the Police Department monthly report for September 2021.

Clerk/Treasurer 1) A list of license and permits issued since the last meeting was included in the Board's packet. 2) The cash report was presented showing a checking account balance of \$100,560.37 after all vouchers are paid. 3) C/T Meyer presented an email received from

Mario Altuzar-WI DOT, Alcohol & Tobacco regarding a request from Brickfield brewery to extend their license premise. Altuzar wanted the Board's opinion on the request. The Board supported Brickfield's request and asked C/T Meyer to report back to Altuzar.

Library 1) Sara Christopherson, Library Director went through the monthly Library reports. She also indicated this was her last Village Board meeting as Library Director. A new Library Director has been hired and will be starting on October 18th. Christopherson will be assisting with training on a part-time basis. The Trustees thanked Christopherson and wished her well at her new job.

Fire Association Trustee Barton gave the Fire Association report including monthly inspections, financials and the 2021 run log to date.

6:15 Public Hearing Conditional Use Permit (CUP) Request President Kucera called the Public Hearing to order. C/T Meyer read the Public Hearing Notice. President Kucera asked for persons wishing to speak in favor of the CUP request. Roger Norenberg spoke in favor of business and the jobs that will be created. Aaron Sakaria and Blake Hewitt of Fresh Industries, Ltd. also spoke in favor of the CUP sharing their excitement for the opportunity to bring a furniture manufacturing business back to the community. President Kucera asked if any persons wished to speak against the CUP request. No one spoke in opposition. President Kucera closed the public hearing at 6:20 p.m. President Kucera reported the Plan Commission recommended to approve the CUP request. **Motion by Trustee Barton, second by Trustee Woody to approve the Conditional Use Permit request received from Roger Norenberg, owner and Aaron Sakaria/Fresh Industries, Ltd., applicant, for manufacturing, warehousing and storage at 509 N. Oak Street (parcels 07-131-2-38-19-14-2 01-000-028000 and 01-000-027000). Motion passed unanimously.**

Committee Recommendations

Property Committee Recommendation 1) Riverside Cemetery survey. C/T Meyer reported she was waiting to hear back on the cost of a survey.

Administration Committee 1) Golf Course lease. **Motion by President Kucera, second by Trustee Peer to renew the Golf Course lease with Grantsburg Golf Course LLC for the golf course property and operations effective January 2, 2022 and expiring January 1, 2025. Motion passed unanimously** 2) Personnel manual changes. **Motion by Trustee Peer, second by Trustee Barton to approve the following maintenance changes to the Village's Personnel Manual; replace Village President with Village Board in the Performance Review, remove the section allowing personal use of Village-owned vehicles, equipment, tools and supplies, and eliminate the specific number of rotations listed in the On Call Policy section. Motion passed unanimously.**

Public Works 1) Grader repair. **Motion by Trustee Peer, second by President Kucera to approve repairs to the grader to be done by McCoy Construction & Forestry in the amount of \$9,344 if the head has to be replaced or \$6,585 if the head does not have to be replaced. Motion passed unanimously.** 2) Well #1 pull pump and replace, televise piping.

Motion by Trustee Woody, second by Trustee Muehlberg to approve the quote received from Keys Well Drilling Co for \$15,415 to pull the old pump and install a new pump at Well #1 and an additional \$1,800 to video tape Well #1 piping if Keys Well Drilling Co does not agree to complete the project for the budgeted amount of \$14,000. Motion passed unanimously. 3) Winter material storage. Public Works Committee recommended building a temporary block wall for storage of salt/sand for this winter. President Kucera questioned the need for on-site storage this year and asked if a structure could wait until next year. Several Trustees and DPW Konobeck felt it was needed for this winter. **Motion by Trustee Barton, second by Trustee Peer to authorize the purchase of concrete blocks, up to \$4,000, for a small, temporary, block area, to be used this winter for storage of 100% salt. Motion passed 4 to 1 with Trustees Peer, Barton, Muehlberg and Woody voting yay and President Kucera voting nay.** 4) Sidewalks – winter clearing. **Motion by President Kucera, second by Trustee Muehlberg to strike Village Ordinance §464-10 Snow and Ice Removal in its' entirety and require the Village crew to continue removing snow and ice from all sidewalks in the Village once the streets have been cleared pending review by the Village Attorney Helquist. Motion passed unanimously.**

Class “B” Beer & “Class B” Liquor license application. An application was received from Ascend Coffee, 131 W. Madison Avenue, Brent Kapfer, agent for a Class “B” beer and “Class B” liquor license. President Kucera asked Kapfer to address the Board. Kapfer indicated he was aware there was a lot of interest in this license. He thought it would be an asset to the downtown area to be able to offer liquor with his meals at Ascend Coffee. President Kucera said the Board has passed a motion to give the Class “B” beer and “Class B” liquor license to an individual if conditions are met. Trustee Barton asked Kapfer what his hours were at Ascend. Kapfer reported he closes at 3:00 p.m. in the winter and at 9:00 or 10:00 p.m. in the summer. Trustee Muehlberg asked Kapfer how he visualized using the Class “B” beer and “Class B” liquor license if he were granted it. Kapfer would like to encourage people to come in in the evenings for a meal with a drink. **Motion by Trustee Barton, second by Trustee Muehlberg to table the request from Ascend Coffee, 131 W. Madison Avenue, Brent Kapfer, agent for the Class “B” beer and “Class B” liquor license. Motion passed unanimously.**

ATV Route A request was received to amend Village Ordinance Chapter 507-1 B which lists allowable routes for all-terrain vehicles and utility terrain vehicles in the Village, so the allowable routes are the same as listed in Village Ordinance Chapter 451-7 A for snowmobiles. C/T Meyer was asked to bring new drafts for Chapter 507-1 B and 451-7 A to the next Village Board meeting for approval.

Resolution 2021-17. **Motion by Trustee Woody, second by Trustee Peer to approve Resolution 2021-17 Create Municipal Wards in the County of Burnett. Motion passed unanimously.**

Trick or Treat Hours Discussion took place about the Village Board setting hours for Trick or Treating within the Village limits. **Motion by Trustee Woody, second by Trustee Muehlberg to not set specific hours for Trick or Treating within the Village limits and leave the**

decision up to individuals. Motion passed 3-2 with President Kucera, Trustee Woody and Trustee Muehlberg voting yay and Trustee Barton and Trustee Peer voting nay.

Springlake Contractors. Motion by President Kucera, second by Trustee Peer to approve pay request #5 for Springlake Contractors for Well #3 Water Manganese Removal project in the amount of \$111,150. Motion passed unanimously.

Bills Motion by Trustee Barton, second by Trustee Woody to approve payment of the bills as presented:

Checks #33915-33972	\$212,489.49
Payroll vouchers #V7571-V7609	\$33,816.74
ACH/EFTPS payments	\$62,664.47
Total	<u>\$308,970.70</u>

Motion passed unanimously.

Lions Club request Motion by Trustee Barton, second by Trustee Peer to approve the request received from the Lions Club to host Christmas in the Park at the James N. McNally campground and to allow displays to be set up from November 1st to January 10th. Motion passed unanimously. Sites 1 and 2 will be reserved for possible campers in the month of November.

7:00 Mark Harmon – building update Harmon approached the Village Board and requested an extension of the time required to obtain a building permit and break ground for a new restaurant in order to be issued a Class “B” beer and “Class B” liquor license from the Village. The Trustees discussed the request stating there are two other businesses requesting the only license which is the last Class “B” beer and “Class B” liquor license available. Harmon was asked if he would be able to seat over 300 people which could qualify his restaurant for a special license that would not count against the Village’s quota of license. Harmon indicated he was not planning on this. The Board chose to leave the current motion as is and require a building permit be requested, ground be broken for the building before winter (December 21, 2021) and all necessary paperwork be filed to apply for the Class “B” beer and “Class B” liquor license.

VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to perform a six-month review of Director of Public Works pursuant to Wis. Stats. 19.85 (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.” Motion by President Kucera, second by Trustee Woody to convene into closed session. Motion passed unanimously.

VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by Trustee Muehlberg, second by Trustee Peer to reconvene into open session. Motion passed unanimously.

Motion from closed session. Motion by Trustee Muehlberg, second by Trustee Woody

to increase Director of Public Works Jerry Konobeck's hourly wage by \$2.00 effective immediately. Motion passed unanimously.

Adjournment President Kucera adjourned the Village Board meeting at 7:10 p.m.

Sheila Meyer
Clerk/Treasurer