



Village of Grantsburg

Village Board of Trustees Meeting

Monday, June 14, 2021

The Board of Trustees for the Village of Grantsburg met on Monday, June 14, 2021 at 6:00 p.m. in the Library Learning Center at 415 S. Robert Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Diane Barton, Trustee Greg Peer, Trustee Caylin Muehlberg, Trustee Leo Janke, Trustee Kayla Woody, Trustee Hank Java.

Others: Police Chief Dan Wald, Director of Public Works Jerry Konobeck, Deputy Clerk/Treasurer Allison Longhenry, Library Director Sara Christopherson, Greg Marsten-Burnett County Sentinel, Joe Keyport-WCMP Radio, Rick Roeser-Northwest Regional Planning Commission, Jeremiah Wendt -S E H, Brent Blomberg, Steve Lee-Azimuth Surveying, Lisa Slater.

Call to Order President Kucera called the Village Board meeting to order at 6:00 p.m. The pledge of allegiance was recited.

Public Comments No one requested to speak during public comments.

Correspondence Included in the Board packets for their review: Police Chief's report, Director of Public Works report, Clerk/Treasurer reports, Burnett County Administration newsletter; Golf Course financials, LWMMI Insurance dividend.

MINUTES Motion by President Kucera, second by Trustee Java to approve the following minutes as presented with Trustee Barton added to the May 17, 2021 Public Works Committee meeting minutes and a correction made to the May 17, 2021 Village Board meeting minutes saying the Fire Association meetings were changing from Monday to Thursday as this was a one-time change, not a permanent change: May 17, 2021 Public Works Committee; May 17, 2021 Village Board; May 24, 2021 Public Works Committee. Motion passed unanimously.

BOARD, STAFF and COMMITTEE REPORTS

Police 1) Ordinance enforcement. Chief Wald reported his department has been working on Ordinance Enforcement for junked vehicles and long grass. All winter parking citations have been paid. 2) National Night Out. Chief Wald asked if the Trustees were in favor of having National Night Out this year. The consensus from the Trustees was to have the event. This year's National Night Out will be on Tuesday, August 3rd at the Grantsburg Fire Station. Chief Wald also let the Board know Burnett County Sheriff Finch commented on the great work of Officer Bridget Getts while assisting the County on recent incidents.

Public Works Director Konobeck updated the Board on the pool, mowing, televising Sewer lines and the Water Manganese project.

Clerk/Treasurer C/T Meyer informed the Board she had a virtual meeting with Marcia Clifford

and another staff member from General Code. Meyer will start compiling the corrections and changes needed and bring them to the Board for approval.

Library 1) Director Christopherson went through her monthly Library report. 2) Request to use Community Center for Wee Play Program if not able to hold outside due to weather. **Motion by Trustee Muehlberg, second by Trustee Woody to approve the Library's use of the Community Center for their Wee Play Program, if needed, on July 2, July 23 and July 30, 2021 from 10:00 a.m. to 11:30 a.m. Motion passed unanimously.**

Fire Association The following reports were included in the Board packets for their review: Run log, inspections report and Board minutes. Trustee Barton reported the 61 incidents to date as compared to 44 at this time last year. There are currently 21 firefighters. The Big Gust pancake breakfast was very successful.

Public Works Committee Recommendations Trustees were informed of the Public Works Committee motions made at their meeting held prior to the Village Board meeting.

1) John Deere mower with cab, brush and broom/Zero-turn mower. **Motion by Trustee Janke, second by Trustee Barton to approve the purchase of a John Deere 1585 Terrain Cut with Comfort Cab Commercial Front Mower without the mower deck, with snow blower and hydrostatic drive broom with trade-in of the 2003 John Deere 1565 mower, the 2008 John Deere 1545 mower, existing snow blower and broom and to also purchase another zero-turn mower at a total amount not to exceed \$46,010.16. Motion passed unanimously.**

2) Use of American Rescue Plan Act (ARPA) money. **Motion by Trustee Woody, second by Trustee Muehlberg to follow the Publics Works Committee recommendation and use the American Rescue Plan Act money, approximately \$130,000, for Water and Sewer Utility improvements. Motion passed unanimously.**

3) Part-time hours and uniforms. **Motion by President Kucera, second by Trustee Janke to approve eleven (11) additional hours per week for eight (8) weeks for Public Works part-time employees and revisit at that time and to order uniforms for the current part time Public Works employee, Jeff Harmon. Motion passed unanimously.**

Airport Committee Trustee Muehlberg explained the recommendations of the Airport Committee from their meeting held prior to the Village Board meeting.

1) Burnett Dairy Agreement. **Motion by Trustee Muehlberg, second by Trustee Java to approve the contract with Burnett Dairy effective June 1, 2021 to May 31, 2022 in the amount of \$1,500 with the addition that the Dairy will stay off the main entrance road and all blacktop surfaces with their heavy trucks and large equipment. Motion passed unanimously.**

2) Campground requirements. The committee agreed to comply with any requirements needed.

6:30 p.m. Jeremiah Wendt, S E H presented an agreement for \$525 to review the proposed sewer groundwater discharge pilot program. **Motion by Trustee Muehlberg, second by Trustee Java to approve the contract with S E H for \$525 to review the proposed sewer groundwater discharge pilot program and report back to the Village. Motion passed unanimously.**

Plan Commission Recommendation 1) PLM Development/North Gate Phase 1 Final Plat **Motion by President Kucera, second by Trustee Peer to approve the final plat submitted by PLM Development for North Gate Phase 1. Motion passed unanimously.**

Resolution 2021-05. **Motion by Trustee Woody, second by Trustee Muehlberg to approve Resolution 2021-05 Annexing Territory to the Village of Grantsburg, Wisconsin (Industrial Park expansion parcel deeded to Village from GIDC). Motion passed unanimously.**

Resolution 2021-06 **Motion by Trustee Muehlberg, second by Trustee Woody to approve Resolution 2021-06 Authorizing the Issuance and Sale of up to \$425,886 Water System Revenue Bond, Series 2021 and Providing for Other Details and Covenants with Respect Thereto (Water Manganese Project-Village share). Motion passed unanimously.**

Resolution 2021-07 **Motion by Trustee Java, second by Trustee Peer to approve the Compliance Maintenance Annual Report (Sewer – CMAR). Motion passed unanimously.**

Village Office Building Cleaning Contract Trustee Java requested transferring the cleaning contract between the Village and him to his wife and daughter. Trustee Muehlberg asked if this was allowed. C/T Meyer will check with the League of WI Municipalities. **Motion by Trustee Muehlberg, second by Trustee Barton to approve transferring the cleaning contract from Hank Java to Kari and Tyler Java, if allowed. Motion passed unanimously with trustee Java abstaining.**

License Renewals Questions were asked regarding Denny's Downtown Lanes and the number of police calls to the establishment and whether they have been open after hours. Chief Wald will research and report back. **Motion by Trustee Janke, second by President Kucera to approve all liquor/beer/wine license as presented (see attached list) except for Johanneson's, Inc. and Family Dollar Stores of Wisconsin, LLC unless these applications are received 15 days prior to July 1st. Motion passed unanimously.**

Motion by President Kucera, second by Trustee Janke to approve all cigarette license as presented (see attached list). Motion passed unanimously.

Clerk/Treasurer issue Picnic and Operator's License **Motion to allow the Clerk/Treasurer to issue Picnic and Operator's License, provided the police department does background checks and approves all operator's license. Motion passed unanimously.**

Waste Management fee increase C/T Meyer informed the Board she had received a notice from Waste Management increasing trash/recycling pickup costs due to an increase on the disposal of solid waste tonnages. 32-gallon containers will increase \$0.02 per month, 64-gallon

containers \$0.03 per month and 96-gallon containers \$0.05 per month. The increases will take effect July 1, 2021.

Bills Motion by Trustee Janke, second by Trustee Barton to approve payment of the bills as presented:

Checks #33652-33708	\$78,004.51
Payroll vouchers #V7310-V7346	\$32,312.93
ACH/EFTPS payments	\$38,144.08
Total	<u>\$148,461.52</u>

Motion passed unanimously.

7:00 p.m. Rick Roeser, NWRPC Roeser informed the Board estimates for the Industrial Park Project were updated and with the increased costs of materials increase the Village portion by \$78,700. Roeser explained EDA has agreed to an 80%/20% split for the additional amount. This would change the total project percentage split to approximately 55%/45%. **Motion by Trustee Muehlberg, second by Trustee Peer to agree to \$78,700 in possible additional costs for the Village’s portion of the Industrial Park Project due to increased costs of materials. Motion passed unanimously.**

Closed session Motion by President Kucera, second by Trustee Muehlberg to convene into closed session to discuss the possibility of purchasing land pursuant to Wis. Stats. 19.85 (e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” Motion passed unanimously.

Open Session Motion by Trustee Muehlberg, second by Trustee Woody to reconvene into open session pursuant to Wis. State. 19.85 (2). Motion passed unanimously.

Adjournment President Kucera adjourned the Village Board meeting at 7:45 p.m.

Sheila Meyer
Clerk/Treasurer