



Village of Grantsburg

Village Board of Trustees Meeting

Monday, April 12, 2021

The Board of Trustees for the Village of Grantsburg met on Monday, April 12, 2021 at 6:00 p.m. in the Library Learning Center at 415 S. Robert Street, Grantsburg, Wisconsin.

Present: President Michael Longhenry, Trustee Diane Barton, Trustee Greg Peer, Trustee Caylin Muehlberg, Trustee Russ Stone, Trustee Joe Sturdevant, Trustee Leo Janke.

Others: Police Chief Dan Wald, Deputy Clerk/Treasurer Allison Longhenry, Library Director Sara Christopherson, Becky Strabel-Inter County Leader, Greg Marsten-Burnett County Sentinel, Andrew Fontanille-WCMP Radio, Terry Kucera, Kayla Woody, Brent Blomberg, Mark & Marivel Harmon, Dan Norman, John Richards, Lisa Slater, Rick Quimby.

Call to Order President Longhenry called the Village Board meeting to order at 6:00 p.m. The pledge of allegiance was recited.

MINUTES Motion by President Longhenry, second by Trustee Sturdevant to approve the following minutes as presented: **March 8, 2021 Village Board; March 11, 2021 Recreation Committee; March 15, 2021 Special Village Board; March 24, 2021 Special Village Board; March 31, 2021 Special Village Board; April 2, 2021 Administration Committee. Motion passed unanimously.**

CORRESPONDENCE Included in the Board packets for their review: Police Chief's report, Clerk/Treasurer reports, Burnett County Administration newsletter; Burnett County Agricultural Society Fair letter and Grantsburg Area Society letter.

BOARD, STAFF and COMMITTEE REPORTS

Police 1) Kim Wheeler parking ordinance concerns. Chief Wald reported he had responded to Ms. Wheeler and addressed her concerns with the overnight parking ordinance.

Clerk/Treasurer 1) Project financing C/T Meyer reported the Water Manganese Safe Drinking Water loan (SDWL) is set to close before June 23, 2021.

Library Director Christopherson went through her monthly Library report indicating circulation is up. Christopherson also let the Village Board know the Library Board voted to no longer charge fines for overdue materials. Patrons will still be charged for lost and damaged items.

Fire Association Village Rep Trustee Sturdevant went through the Fire Association minutes from the February 15, 2021 meeting. Incidents to date are 16 compared to 13 at this time last year, 62 inspections have been completed this year and there are 22 firefighters on the roster with 1 on leave of absence.

Plan Commission Recommendation Plan Commission met at 5:00 p.m., prior to the Village Board meeting and recommends the Village Board approve the certified survey map submitted

by Wagner Surveying for Benjamin Norman combining two parcels into one parcel. **Motion by Trustee Muehlberg, second by Trustee Janke to approve the certified survey map combining parcels 07-131-2-38-19-14-1 01-000-011100 and 07-131-2-38-19-14-1 01-000-011200 into one parcel as requested by the owner, Benjamin Norman and recommended by Plan Commission. Motion passed unanimously.**

NEW BUSINESS

Request for Airport Use Craig Bowman, for Western WI Association of Rocketry-Section #723, submitted a request to use the airport for rocket launchings one day per month from June through October 2021, as he's done in the past. **Motion by Trustee Barton, second by Trustee Janke to allow Craig Bowman, Western WI Association of Rocketry-Section #723, to use the Grantsburg Municipal Airport for rocket launchings one day per month from June through October 2021. Motion passed unanimously.**

Liquor License 1) **Ascend Coffee, LLC.** Motion by Trustee Muehlberg, second by Trustee Peer to approve the "Class C" Wine license for Ascend Coffee, LLC., Brent Kapfer, Agent, 131 W. Madison Avenue, effective April 13 to June 30, 2021. Motion passed unanimously.

2) **Fired Up Bistro, LLC.** Motion by Trustee Barton, second by Trustee Sturdevant to approve the Class "B" Beer and "Class B" Liquor license for Fired Up Bistro, LLC., Marivel Harmon, Agent, 675 W. State Road 70, contingent on the property sale and relinquishment of the current Class "B" Beer and "Class B" Liquor license held by Corinne & Dave's Pub, LLC., Corinne Scheele, Agent. Motion passed unanimously.

Burnett County Memorandum of Agreement Burnett County Board of Supervisors submitted a Memorandum of Agreement for providing the Village a total grant of \$150,000 to assist with the costs of installing infrastructure for an Industrial Park Expansion Project. **Motion by Trustee Sturdevant, second by Trustee Muehlberg to approve the Memorandum of Agreement from Burnett County for assistance with funding the Industrial Park Expansion Project for a total of \$150,000 with \$50,000 contributed in year one and \$10,000 contributed per year over the next ten years provided the Village receive a WI Department of Administration/Economic Development Association grant for 50% of the project and obtain sufficient financing for their 50% or \$1,085,380. Motion passed unanimously.**

GIDC Agreement Grantsburg Industrial Development Corporation (GIDC) presented an agreement to transfer ownership of a 26.23-acre parcel of land they purchased, for the expansion of the existing Industrial Park, to the Village of Grantsburg. **Motion by President Longhenry, second by Trustee Janke to approve an agreement with the GIDC to transfer ownership of a 26.23-acre parcel of land to the Village for expanding the current Industrial Park with stipulations that the Village will be responsible for property development and will annex the property into the Village, GIDC will retain \$5,000 per acre for any lot sales and if the Village fails to secure a WI DOA/EDA grant, the Agreement will be null and void. Motion passed unanimously.**

Cooper Engineering Contract Cooper Engineering submitted a contract for administration of the Safe Drinking Water loan for the Water Manganese project in the amount of \$7,750. **Motion by Trustee Muehlberg, second by Trustee Peer to approve the contract for Safe Drinking Water loan administration with Cooper Engineering Company, Inc. for \$7,750. Motion passed unanimously.**

Library Board Appointments Motion by President Longhenry, second by Trustee Janke to appoint Matthew Van Steenwyk to the Library Board for a term to April 2024 and to reappoint Mandi Amundson to a second three-year term to April 2024. Motion passed unanimously.

Multiple Dog License An application was received from Jodi Schinzing, 104 E. Maple Circle, for licensing four dogs. Letters of support were received from three of Schinzing's neighbors with no issues being reported. All dogs are current on rabies vaccinations. **Motion by Trustee Muehlberg, second by Trustee Janke to issue dog license to Jodi Schinzing's four dogs residing at 104 E. Maple Circle. Motion passed unanimously.**

Burnett Plumbing Proposal A proposal was received from Burnett Plumbing for the installation of a water softener at the Village Office building to reduce the manganese level in the water as has been shown in residential houses with this softener. **Motion by Trustee Barton, second by Trustee Muehlberg to approve the proposal from Burnett Plumbing for \$3,595 for the installation of a water softener at the Village Office building. Motion passed unanimously.**

Radio Shack Proposal Clerk/Treasurer Meyer reported a proposal would be available at the next Village Board meeting.

CWS Security Proposal Trustee Sturdevant requested a proposal to add a fob entry system on the Village Office interior door. A proposal was received from CWS Security for \$1,847.39. **Motion by President Longhenry, second by Trustee Peer to not purchase the fob entry system for the Village Office interior door. Motion passed unanimously.**

Resolution #2021-3 Motion by Trustee Muehlberg, second by President Longhenry to pass Resolution #2021-3 for Outdoor Recreation Financial Aids as required by the State of WI Department of Natural Resources financial aid applications. Motion passed unanimously.

Agreement with Burnett Dairy the Airport land rental agreement with Burnett Dairy was discussed. The Board felt the Airport Committee should meet with representatives from Burnett Dairy and discuss the terms and dollar amount of the agreement. **Motion by Trustee Muehlberg, second by Trustee Sturdevant to extend the current Airport land rental agreement between the Village and Burnett Dairy until the end of May so discussion may take place. Motion passed unanimously.**

6:30 Rick Quimby - 2021 Watercross Event Quimby informed the Board everything is in place to go forward with the 2021 Watercross Event. There will be signage recommending

mask wearing and social distancing and additional hand sanitizing stations located throughout the event. Quimby was asked what he planned to do if there is an outbreak of COVID prior to the event. Quimby replied he would return to the Board and would not have the event if it is not safe for the community. Trustee Stone had concerns about the condition of Memory Lake. Quimby indicated the Watercross group would be having the weeds harvested prior to the event as in past years. **Motion by Trustee Muehlberg, second by Trustee Peer to approve the 2021 Watercross Event. Motion passed unanimously.**

COVID Discussion was held on whether masks should be required to be worn in the Village Office building. Trustee Barton indicated Burnett County Health is recommending masks be worn and they are required when entering County offices. President Longhenry recalled the Village has followed Burnett County Health guidelines in the past regarding COVID. **Motion by Trustee Barton, second by Trustee Peer to continue to follow Burnett County Health recommendations and Burnett County practices and require masks be worn when in the Village Office building. Motion passed 4-3 with President Longhenry, Trustee Barton, Trustee Peer and Trustee Janke voting yay and Trustee Muehlberg, Trustee Stone and Trustee Sturdevant voting nay.**

Bills Motion by Trustee Janke, second by Trustee Barton to approve payment of the bills as presented:

Checks #33493 & 33518-33579	\$163,983.45
Payroll vouchers #V7223-V7275	\$47,713.43
ACH/EFTPS payments	\$61,991.68
Total	<u>\$273,688.56</u>

Motion passed unanimously.

Adjournment Motion by Trustee Janke, second by Trustee Barton to adjourn the Village Board meeting at 6:35 p.m. Motion carried.

Cake and coffee were served as a THANK YOU for the dedicated service and time given to the Village of Grantsburg community by President Michael Longhenry, Trustee Russ Stone and Trustee Joe Sturdevant, participating in their last Village Board meeting, as they chose not to seek another term on the Village Board.

Sheila Meyer
Clerk/Treasurer