



Village of Grantsburg

Administration Committee Meeting

Tuesday, September 29, 2020

The Administration Committee for the Village of Grantsburg met on Tuesday, September 29, 2020, at 4:00 pm at the Village Office, 316 S. Brad Street, Grantsburg, WI. This meeting was also available via zoom.

Present: Chairman/President Longhenry, Trustee Barton, Trustee Peer

Others: Trustee Sturdevant, Director of Public Works Chris Bartlett, Deputy Clerk/Treasurer Allison Longhenry, Pool Manager Sarah Covey

Call to Order Chairman Longhenry called the Administration Committee meeting to order at 4:00 pm. The Pledge of Allegiance was recited.

2021 Budget DPW Bartlett presented the following items for consideration for the 2021 budget: new wall maps for the board room and add zoning to the mapping system. John Erickson, water/sewer operator, has not been able to take the WI DNR exam to become a certified water operator due to COVID-19. The original exam was scheduled for May 2020. Once Erickson passed the exam, he was to receive a \$0.50 per hour wage increase. **Motion by President Longhenry, second by Trustee Barton to recommend the Village Board extend the time for John Erickson to become a certified water operator and to back pay Erickson to May of 2020 if he passes the exam when it becomes available to take. Motion carried.** Clerk/Treasurer Meyer presented estimates for a folding machine to assist with folding the quarterly bills, newsletters, spring cleanup forms, etc.

The Administration Committee will convene into closed session pursuant to Wis. Stats. 19.85 (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility." Motion by Trustee Peer, second by Trustee Barton to convene into closed session. Motion carried.

The Administration Committee will reconvene into open session pursuant to Wis. Stats. 19.85 (2) and will make recommendation(s) to the Village Board, if needed, from closed session. Motion by Trustee Barton, second by Trustee Peer to reconvene into open session. Motion carried.

Appearance: John Addison-Golf Course lease John Addison informed the committee he will be transferring Grantsburg Golf Course, LLC to Jordan Knutson shortly and Knutson would be assuming the Golf Course lease with the Village. The committee asked Knutson about his background. He grew up playing a lot of golf, has worked 4 to 5 years with Addison at the golf course and graduated from college with a marketing degree.

Addison will be involved with helping Knutson, as needed, in 2021. **Motion by Trustee Barton, second by Trustee Peer to recommend the Village Board allow Jordan Knutson, Grantsburg Golf Course, LLC, to assume the last year of the Golf Course lease with the Village to 1/1/2022. Motion carried.**

Adjournment. Motion by Trustee Peer, second by Trustee Barton to adjourn the meeting at 4:25 p.m. Motion carried.

**Sheila Meyer
Clerk/Treasurer**