



August 10, 2020

## Village Board Meeting

The Village of Grantsburg Board of Trustees met on Monday, August 10, 2020 at 6:00 p.m. at the Village Office, 316 S. Brad Street, Grantsburg, WI and also via zoom.

**Present:** Village President Michael Longhenry, Trustees Diane Barton, Caylin Muehlberg, Russell Stone, Leo Janke, Joe Sturdevant.

**Absent:** Trustee Gregory Peer

**Others:** Interim Library Director Sara Christopherson

**Others via zoom:** Police Chief Dan Wald, Deputy Clerk/Treasurer Allison Longhenry, Darcy Kolander-Inter-County Leader, Jonathan Richie-Burnett County Sentinel, Devan Nadolny-Graphic House, Jon Snyder & Romack Franklin-Republic Services, Diana Siebels-Waste Management, Brian Reilly-Ehlers Public Finance Advisors, Brent Blomberg, Gladys Becvar, Rick Quimby

**CALL TO ORDER** President Longhenry called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

**APPEARANCES.** Brian Reilly, Senior Municipal Advisor with Ehlers Public Finance Advisors, participated via zoom. Reilly reported he had previously met with the Village Administration Committee and was asked to submit a proposal for his services to assist with refinancing some of the Village's current debt. After reviewing the Village's current debt issues, rates and payment structures, Reilly reported there would be little to no savings in refinancing any current debt. He reported the Village "is in good shape". If the Village requires any new financing, they could consider incorporating one loan the Village has with a balloon payment. The Board thanked Reilly for doing his review.

**MINUTES.** Motion by Trustee Barton, second by Trustee Janke to approve the following minutes as presented: July 13, 2020 Recreation Committee; July 13, 2020 Village Board; July 15, 2020 Administration Committee; July 15, 2020 Special Village Board; July 20, 2020 Special Village Board; July 27 Special Village Board. Motion carried

Acknowledgement letters will be sent to the following: 1) Ron & Sally Aldorfer/picking up trash around town, 2) Ron Vogel & Brett Yant, seasonal campers/Taking care of snakes & trash at campground, 3) Blueberry Special Boutique/new business & painted building, 4) Alice Shane-416 S. Brad Street/Painted house

**CORRESPONDENCE.** Included in the Board packets were: Police Chief's Report; DPW Report; Clerk/Treasurer's (C/T) Reports: 1) License/Permits Issued 2) Cash Report 3) Budget to Actual Report; Burnett County Newsletter; Insurance Claims, Village Worker's Compensation factor; St. Croix River Bridge letter; Pinko Jam email.

### **BOARD, STAFF & COMMITTEE REPORTS**

**Police:** Officer Bridget Getts' one-year review will be scheduled with the Administration Committee.

**Clerk/Treasurer:** 1) Burnet Medical Sign Permit Application / Cost per permit or per sign? The Board decided to charge one fee per permit, not per sign 2) Permit required for outdoor music at all establishments? An inquiry was received whether Brickfield Brewery is required to apply for a permit to have outdoor music at their business. The Board was provided the relevant ordinance and felt the permits that have been issued in the past have been for outdoor bar setup and there is usually outdoor music connected, but the outdoor bar setup is what requires the permit. 3) Set Committee meetings for 2021 budget prep. C/T Meyer asked if committee meetings could be setup to get started on the 2021 Budget. The Board agreed.

**Library:** Interim Director Sara Christopherson gave the library report. Christopherson informed the Board the Library is open, by appointment, to patrons. They will be continuing curbside pickup, as well. The library is also testing a wi-fi booster that was obtained with a state grant thru Northern Waters Library Service.

**Fire:** Trustee Sturdevant informed the Board the Fire Association Board agreed to cash in a CD to pay for the needed repairs to Engine 1. The State of WI is not enforcing fire codes, this will be each municipalities responsibility. C/T Meyer was asked to provide the Village's ordinance for the September board meeting.

**Ambulance:** Trustee Stone gave the Ambulance Report. Runs are down for North Ambulance. No specific complaints from the Ambulance Committee members.

**Referendum:** The Trustees reviewed the submitted changes/additions to the Airport referendum question and explanation. President Longhenry asked the Trustees if they still thought the proposed Airport projects should be voted on at the November 3<sup>rd</sup> Election since the Bureau has confirmed the CARES Grant funding of \$20,000 can be applied to the Village's 5% of project costs. The Board's consensus was to still have the referendum. Discussion was suspended.

**6:45 p.m. Rick Quimby-Memory Lake.** Quimby expressed his concerns about Memory Lake being overgrown with weeds, since Watercross was not held and no weed cutting was done this year. He is also concerned with the silt buildup that is causing the lake to be very shallow in many areas. Quimby reported he had talked to the WI DNR and it was suggested that the Village controls what is done to the lake and to the weeds. Quimby was asked to attend a Property Committee meeting to discuss this issue further.

**Referendum (continued):** Trustee Stone inquired about accepting the \$20,000 CARES Grant funding, add another \$20,000 and crack seal the blacktop runway. Several Trustees felt this was a temporary solution. **Motion by President Longhenry, second by Trustee Janke to approve the Airport Referendum question as: "Should the Village of Grantsburg agree to accept approximately \$1,425,000 in Federal and State financial assistance, to reconstruct the blacktop runway, taxiways and update the runway lighting at the Grantsburg Municipal Airport at a total estimated cost to Village taxpayers of approximately \$55,000 (\$75,000 less \$20,000 WI CARES Act funding)?"** Motion carried.

**Motion by Trustee Barton, second by Trustee Sturdevant to approve the explanation with proposed changes (see attached). Motion carried.**

**Motion by Trustee Muehlberg, second by Trustee Barton to classify the November 3<sup>rd</sup> Airport Referendum as advisory. Motion carried.**

A letter from Dave & Kim Stieper regarding their airport hangar was referred to the Airport Committee.

**Deer Hunt.** Deputy C/T Longhenry provided the Board with maps of Village-owned parcels that are large enough to allow public bow hunting. The Board felt hunters should be required to follow State guidelines on Village-owned property and to also follow the Village's Ordinance on hunting in the Village. **Motion by President Longhenry, second by Trustee Barton to approve the following Village-owned property be open to the public for deer bow hunting; 54 acres of the airport property, 20 acres at the recycling center/brush site along Gary Street N., 80 acres at the old dump site west of Rod & Gun Club property along Highway 70 W., 115 acres west of Olson Drive north of Highway 70 and 33 acres west of Park Street N. along the south side of Jackson Avenue. Motion carried. Trustee Stone opposed.**

**Motion by President Longhenry, second by Trustee Sturdevant to notify the WI DNR game warden, Christopher Spaight, of the Village-owned property approved for deer bow hunting and to require all hunters follow State guidelines and Village ordinance. Motion carried.**

**Campground.** The 2021 rates and seasonal camper agreement were referred to the Recreation Committee.

**Residential trash/recycling.** The board discussed the three proposals received for residential trash and recycling pickup in the Village. Proposals were received from Waste Management, Republic Services and Talon Sanitation. Jon Snyder with Republic Services and Diana Siebels with Waste Management briefly discussed their proposals. The Board discussed the current service with Waste Management and indicated their satisfaction with the service. **Motion by President Longhenry, second by Trustee Barton to enter into a five-year contract for residential trash and recycling pickup with Waste Management as presented, to begin October 1, 2020, at the following monthly rates: 32 gallon Senior \$9.51; 32 gallon \$11.63; 64 gallon \$13.75; 96 gallon \$15.87; Recycling \$3.50 with a 3% increase in trash rates each year and a 7% increase in recycling rates each year of the contract. Motion carried.**

**Laptop.** C/T Meyer requested permission to purchase a new laptop for Deputy C/T Longhenry. The laptop would be the same one approved last month for C/T Meyer at an estimated cost of \$670 and will qualify for reimbursement from the Routes to Recover grant. The new laptop will be used for displaying Village Board meeting information and for working from home, when needed. **Motion by Trustee Stone, second by Trustee Janke to approve the purchase of a new laptop at an estimated cost of \$670. Motion carried.**

**A-1 Excavating Final Pay Request.** The Board felt the pay request should be tabled until a final inspection is completed and approval of the project is given.

**2021 Cleanup-Add businesses?** This discussion was tabled until DPW Bartlett can participate.

COVID-19 Questions. This matter was referred to the Administration Committee.

Bills. Motion by Trustee Barton, second by Trustee Muehlberg to approve payment of the following bills:

General cks #33074-33128	\$ 136,762.16
Payroll vouchers #V6920-V6956	\$ 33,097.64
ACH/EFTPS payments	\$ 42,264.17
Total	<u>\$ 212,123.97</u>

Motion carried.

Adjournment. Motion by Trustee Janke, second by Trustee Barton to adjourn the meeting at 8:20 p.m. Motion carried.

Sheila Meyer  
Clerk/Treasurer

# Village of Grantsburg

## Airport Advisory Referendum Explanation

### November 3, 2020

The blacktop runway at the Grantsburg Municipal Airport is 30+ years old, has large cracks and is deteriorating. The Federal and State Bureaus of Aeronautics offer assistance for major airport projects with 95% of the cost paid by the Bureaus. Reconstruction of the existing blacktop runway and taxiways with replacement of the runway lights (Reconstruction Project), is estimated to be approximately \$1,425,000. The Village's 5% cost would be approximately \$75,000. The Village will receive \$20,000 from the WI CARES ACT funding that can be applied to the 5% cost bringing the Village's share down to \$55,000. If funding is accepted from the Federal and State Bureaus of Aeronautics, the following assurances must be agreed to:

1. The assurances remain in effect for the useful life of the project, but not to exceed 20 years.
2. All Federal laws, regulations, executive orders, policies, guidelines and requirements will be followed as they relate to the application, acceptance and use of funds.
3. The Village of Grantsburg (Village) agrees to have sufficient funds available for 5% of the project or \$55,000 (\$75,000 less \$20,000 WI CARES ACT funding).
4. The Village owns the airport property and will continue to own and operate the airport unless approval is applied for and given by the State of Wisconsin Secretary of Transportation (Secretary).
5. The Village consulted with users of the airport, held public hearings for the public to attend, has implemented an effective airport pavement maintenance-management program and will use this program for the useful life of any pavement construct.
6. The airport will be operated in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state and local agencies for maintenance and operation. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary.
7. The Village will maintain a fee and rental structure, for the facilities and services at the airport, which will make the airport as self-sustaining as possible. No part of the Federal share of an airport project shall be included in the rate basis in establishing fees, rates and charges for users of that airport.
8. All revenues generated by the airport will be expended by the Village for airport capital or operating costs. The Village's annual audit will review and provide an opinion concerning use of airport revenue. These annual reports will be submitted to the Secretary.
9. The airport will always be made available , without charge, to Government aircraft.
10. The Airport Layout Plan will be kept up to date.

If this referendum passes and the Village Board votes to move forward with the Reconstruction Project, the work would be performed in 2022.

If this referendum does not pass, the Village Board will explore other options for repairing the existing blacktop runway.

**Closing the airport is not being considered!**

For clarification or more detailed information, please call or stop at the Village Office.