



September 19, 2019

Airport Committee Meeting

The Airport Committee met on Thursday, September 19, 2019 at 7:00 p.m. at 316 Brad Street South, Grantsburg, WI.

Present: Village Trustee/Chairman Caylin Muehlberg
Village President Michael Longhenry
Village Trustee, Joe Sturdevant

Others: Allison Longhenry, Deputy Clerk-Treasurer
Rod Kleiss, Airport Manager

The Airport Committee Meeting was called to order at 7:00 p.m. by Chairman Caylin Muehlberg.

The Pledge of Allegiance was recited.

Discussion/Action: Courtesy Car/Storage. Airport Manager Kleiss proposed listing his phone number and the Village Office phone number on aviation sites for pilots wanting to use the courtesy car. Pilots would have to call to get the combination for the lockbox code to access keys. The plane's N number and pilots name would be recorded and checked. Clerk/Treasurer Meyer reported she had talked with hangar owner, Kurt Leader, regarding the courtesy car and mower being stored in his hangar and Village installing a lock on his hangar. Leader gave permission for a lock to be installed. He also indicated that his plane has high wings and would fit in the hangar along with the courtesy car and mower. **Motion by President Longhenry, second by Trustee Sturdevant to recommend to the Board to accept Airport Manager Kleiss' plan for courtesy car key access. Motion carried.**

Discussion/Action: Campground. The completed survey will be sent to Howard Davis, C.M., Airport Compliance Manager for the WI DOT, Bureau of Aeronautics, to start the process of separating off the campground area from the airport. More discussion will be needed to work out the details and layout of the rustic campground.

Discussion/Action: Meeting with Matt Messina. The committee was reminded about the upcoming meeting with Matt Messina from the WI DOT, Bureau of Aeronautics at 5:00 p.m. on Monday, October 14th. Messina will give the Board some project estimates, explain the petition and construction process and to answer any questions the Board may have.

Discussion/Action: 2020 Budget. Manager Kleiss reported the terminal building will be heated, if it gets insulated before winter. The landline phone can be discontinued. Wi-Fi would be a great addition in the future. The cost of tree trimming, within the Village's easement, should be included in next year's budget and if an additional easement is needed for future tree trimming, that cost should also be included.

Discussion/Action: Adjournment. **Motion by President Longhenry, second by Trustee Sturdevant to adjourn the meeting at 7:30.**

Sheila Meyer
Clerk/Treasurer