



May 10, 2018

Administration Committee Meeting

The Administration Committee met on Monday, May 10, 2018 @ 1:00 p.m. at 316 S. Brad Street, Grantsburg, Wisconsin.

The Administration Committee Meeting was called to order at 1:00 p.m. by Committee Chairman, Larry Ebersold.

Roll Call

Present: Chairman, Larry Ebersold
Member, Greg Peer
Member, Gary "Goob" Coy

Absent: None

Others: Village Clerk, Patty Bjorklund
Village Treasurer, Sheila Meyer
Public Works Director, Chris Bartlett

Chairman, Ebersold opened the meeting with discussion of Resolution #18-07. The final resolution would authorize public improvements and levy special assessments against benefited property in the Village of Grantsburg. The project would be Wisconsin Avenue street and utility improvements. The project consists of full construction and replacement of sanitary sewer, water main, sewer and water service connections, curb and gutter, sidewalk and asphalt pavement on Wisconsin Avenue from Oak Street to Brad Street Improvements to be assessed including sidewalk, driveways, and curb and gutter. The assessments would be due by January 31, 2019, without interest. The assessments may be paid in cash or in 10 annual installments to the Village Treasurer. Installments shall be placed on the next tax roll after the due date for collection and shall be at the interest rate on the Village loan for this project plus 1% per annum on the unpaid balance from January 1 of the year following the levy.

Member Coy moved, seconded by Member Peer to recommend to the full board to adopt Resolution #18-07 as worded.

Ayes: Ebersold, Peer, Coy
Nays: NONE
Motion to approve: Carried

Preliminary Construction cost estimate for the CDBG Madison Avenue – Downtown Improvements was presented. Village Treasurer, Meyer discussed the village's financial position in regard to General Debt Service for 2018 – 2031. Her feeling was that the village is in a good financial position to proceed with the scope of the project for the CDBG Application. The project if funding is granted, would most likely not take place until next year. The preliminary construction cost estimate for the project would be \$760,000 with the village portion being 50% or \$380,000. There is always the chance that costs could raise, however; if the village is awarded the funding, they can look at the project costs and possibly scale back if need be she stated. The project needs would be the same, but the type of needs could be reviewed if necessary.



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Member Peer moved, seconded by Member Coy to recommend to the full board to approve the preliminary construction cost estimates for the CDBG Madison Avenue – Downtown Improvements of \$760,000 with the village portion being 50% or \$380,000.

Ayes: Ebersold, Peer, Coy
Nays: NONE
Motion to approve: Carried

Village Clerk, Bjorklund informed the committee that she is going through medical issues and may be gone for an extended period starting approximately mid-June. The committee was very receptive to helping with her absence and her recovery.

Member Peer moved, seconded by Member Coy to adjourn the Administration Committee Meeting at 1:55 p.m.

Ayes: Ebersold, Peer, Coy
Nays: NONE
Motion to approve: Carried

Submitted by:

Patty Bjorklund – WCMC, CMC, CMTW
Village Clerk, Deputy-Treasurer
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