

**Airport Committee Meeting
May 1, 2017**

The Airport Committee met on Monday, May 1, 2017 at 10:00 a.m. at 316 S. Brad Street, Grantsburg, Wisconsin.

Present: Chairman, Greg Peer. Members, Larry Ebersold and Caylin Muehlberg.

Absent: None.

Others: Clerk, Patrice Bjorklund; Treasurer, Sheila Meyer; Public Works Director, Chris Bartlett; Pilots, Rod Kleiss, Scott Hanson and Ron Wilhelm.

The committee reviewed the pilot's Airport property repairs as presented. The following discussion took place regarding (income producing upgrades; airport improvements needed and desired upgrades) with Entitlement Dollars. They were as follows:

- ***Airport improvements needed:***
 1. Runway repair reconstruction (Rod has left a call with Matt Messina, Airport Development Engineer of the Wisconsin Department of Administration, Division of Transportation System Development Management to discuss the cost of the runway for Entitlement Dollars.) He felt that the amount needed for the runway repair reconstruction would be less than the \$700,000 that Solon Springs spent on their runway. He is waiting on his response.
 2. Clear runway obstacles (Cut trees on adjoining property for clear view for pilots – will discuss with landowner as they need to give permission). The Committee would like this discussion to take place at an upcoming Airport Committee Meeting with the landowner. Clerk, Bjorklund will send the landowner a letter asking for their attendance at an upcoming Airport Committee Meeting. Public Works Director, Bartlett made a suggestion to remove the trees in 3-4 years and replace the trees that are removed. This would be more helpful for the owner he noted. Rod Kleiss stated that funding can be used for the removal from Entitlement Dollars.
 3. Driveway into Airport. (Chris Bartlett suggested using the pulverized black-top from removing the old runway, pulverize that material and place for the driveway.)
 4. Terminal Building Repairs. (Make it a historical building.)
 5. Runway lights (Upgrade.)
- ***Airport income suggestions:***
 1. Fuel Terminal. Rod Kleiss will certainly discuss this with Matt Messina as well. He stated the cost is approximately \$50,000.

Hangar #7 delinquency was discussed with the committee. Rolf Turner who owns the hangar was currently in arrears for:

- (2016 & 2017 Rent Payments in the amount of \$270)
- (2016 Personal Property Taxes in the amount of \$79.09)

Two letters were sent to Mr. Turner. The first letter was sent by the Village of Grantsburg by way of Certified Mailing on: February 14, 2017 (The letter was returned unclaimed.) The second letter was sent by Village Attorney, Anders Helquist (Weld Riley, S.C.) on: March 27, 2017. The letter stated that Mr. Turner has until Wednesday, April 26, 2017 to deliver payment to his office for the Village of Grantsburg. Anders Helquist (Weld Riley, S.C.) received a cashier's check from Rolf Turner for the same amount to satisfy his back rent and Personal Property Taxes that was due back to Village on April 24, 2017. Mike Jehlicka is currently renting the hangar from Mr. Turner. He has paid March, April and May 2017 rent @ \$50/month to Mr. Turner. The committee would like to put this on the May 8, 2017 Regular Meeting to discuss Subleasing of current leases. They would like to discuss this, as Mr. Jehlicka is currently renting the hangar from Mr. Turner. He does not own the hangar.

Entitlement Dollars Discussion took place. Member, Ebersold had presented a spreadsheet to the committee that he and Treasurer, Meyer had put together for various loan amounts through the Board of Commissioners of Public Lands – State Trust Fund Loan through the State of Wisconsin. Options for 2 loans were discussed:

- Loan #1 – 10 Years @ 3.5% Interest
- Loan #2 – 20 Years @ 4.0% Interest

The pilots were very interested in doing a loan that they would be responsible for paying back. Member, Ebersold did note that the Village Attorney would need to work out the agreement with the Village and the pilots that would be an equitable agreement that the pilots would not default on. Rod Kleiss stated that the pilots were receptive to working with the village. The Committee would like this to be put on the May 8, 2017 Regular Board Meeting for discussion. Clerk, Bjorklund will place this for discussion at that meeting.

The committee discussed the next Airport Meeting time and place. The meeting will take place on Monday, May 22, 2017 @ 10:00 a.m. at the Village of Grantsburg Board Room.

Motion to adjourn by Member, Muehlberg at 10:55 a.m.; seconded by Member, Ebersold. Carried.

Submitted by:

Patrice Bjorklund
Village Clerk

May 1, 2017