

Grantsburg Village Board Meeting March 13, 2017

The Village of Grantsburg Board of Trustees met on Monday, March 13, 2017 at 6:00 p.m. at the Grantsburg Village Office Board Room, 316 S. Brad Street, Grantsburg, Wisconsin. Present: Village President, Glenn Rolloff; and Trustee's Greg Peer, Larry Ebersold, Caylin Muehlberg and Rod Kleiss (arrived at 6:15 p.m.). Absent: Trustee, Diane Barton. Others: Clerk, Patrice Bjorklund; Treasurer, Sheila Meyer; Public Works Director, Chris Bartlett; Police Chief, Jeff Schinzing; Cory Barnett – Grantsburg Fire Chief; Library Director, Kristina Kelly-Johnson; Mark Dahlberg; Vincent Zilka; Russell Stone; Gregg Westigaard – Inter County Leader and Steve Briggs – Burnett County Sentinel.

1. The meeting was called to order at 6:00 p.m.
2. The Pledge of Allegiance was recited.
3. Village President, Rolloff introduced guests.
4. Discussion/Action: Approval of Minutes from the following meetings: February 13, 2017 Regular Meeting; February 16, 2017 Airport Committee Meeting; February 16, 2017 Airport Committee Meeting and March 9, 2017 Airport Committee Meeting (with change to Trustee, Kleiss noting that any aircraft stored in the hangar for the use of the hangar has to have an "N" number on it. Clarification that all aircraft do not necessarily have to have an "N" number to be stored in the hangar). **Motion by Rolloff, seconded by Ebersold to approve all minutes with the change to March 9, 2017 Airport Committee Minutes. Carried with change.**
5. Board and Staff Reports. 1) Public Works a) *Director Report.* Public Works Director, Bartlett gave a brief report. He noted that NW Electric Company is no longer allowing signs to be placed on their poles. He stated that his crew will put posts in the ground this spring for placement of those signs. He will be purchasing the budgeted chair lift for the swimming pool. The seat is a used unit and is automatic 180° turning into water. The unit is hydraulic and can be used with a garden hose. The cost of the lift is \$3,057 which includes shipping and an anchoring system. He would like to meet Niki Olson, Manager of the Grantsburg Municipal Swimming Pool in the near future to plan for swim season. Water/Sewer meters are starting to get installed. They are not usable yet. The east lift station by the lumberyard is in need of repair. He and the crew will pull the pipe to see what's going on. The mapping system should be up and ready to go in the next month or so. It will be on the village website for the public to view. The Village office and Library keyless entry system is up and running. There are a few issues, but he will be in contact with the company to rectify. He asked the board if he could ask the DNR for permission to draw down the lake to control weed issues there. The board thought a period of 30 days would be the maximum before Watercross. He will contact the DNR to see if that is allowable. 2) Police Department a) February 1, 2017 – March 1, 2017 Police Report presented by Chief, Schinzing. He stated that John Erickson, Ordinance Inspector for the Grantsburg Police Department has started inspecting for violations and distributing letters to residents. He will give fliers for Spring Cleanup held May 8, 2017 – May 12, 2017 to him to give to residents that are in violation of the Village Ordinances.

- 3) Public Safety a) *Discussion to follow in a later portion of the meeting.* 4) Village Administration. a) Clerk Report was read by Clerk, Bjorklund. b) Treasurer Reports were presented by Treasurer/Meyer. c) **Resignation of Mary Griesbach, Administrative Support for Public Works by March 31, 2017. Motion was made by Trustee, Peer to accept the resignation, seconded by Village President, Rolloff. Carried.** 5) Fire Association a) Fire Chief, Barnett the new rescue engine is now in service. There will be a Skywarn Class at the Grantsburg Fire Hall on Wednesday, March 29, 2017 @ 6:30. It is free to the public. Down the road, the 1984 water tender needs to be replaced. 6) Library a) *Director Report.* Kristina Kelly-Johnson discussed the Candidates Forum on March 21, 2017 @ 6:00 p.m. at the Grantsburg Library. She also noted that the library also has meeting rooms that are available to organizations to use. b) March 1, 2017 Library Minutes were also presented. 7) Plan Commission. No Report. 8) Parks. a) Public Works Director, Bartlett noted that the keyless entry at the bathhouse has been installed. b) He discussed cleanup of the trails after the recent windstorm. c) He also stated that the Hockey Association will not be selling firewood at the campground any longer for campers. He is looking for another organization that is willing to do so. Audience member, Zilka asked how it works, and Bartlett stated that it is no cost to the organization. 9) Airport. a) Trustee, Kleiss asked if all tree obstacles have been removed. Bartlett stated that the remainder may be removed with the adjoining neighbor's permission, but he is doubtful he will allow that. Kleiss will contact him. 10) Cemetery Report. No Report. 11) Golf Course. No Report.
6. Communications: February 2017 Burnett County Newsletter was presented.
7. Discussion/Action: Southern Crex Spirits/DBA Hummer's Rendezvous – Request to have outdoor bar setup on: April 8, 2017 from 11:00 a.m. – 11:00 p.m. **Motion was made by Trustee, DeRocker to allow the outdoor bar setup on that date and times. Seconded by Trustee, Ebersold. Carried. Motion was made by Village President, Rolloff to revert the license back to the original status after the event. Seconded by Trustee, Peer. Carried.**
8. Discussion/Action: Appointment to fill the vacancy left by Eldon Freese with the Grantsburg Housing Authority (GHA) was discussed. Clerk, Bjorklund stated that there have been no interested parties to fill the vacancy to date. Village President, Rolloff asked everyone present to see if they could ask individuals they know if they would interested to be on the board. There is currently a quorum, but he would like to see the vacancy filled as soon as possible.
9. Discussion/Action: Street Sweeping Options: Public Works Director, Bartlett contacted Premier Outdoor Services, LLC from Pine City, MN to contract Street Sweeping Services twice a year. Trustee, Ebersold asked when they would start. Bartlett stated the end of April 2017. The timeline is a minimum of 5 hours each time, and the cost is \$125 per hour.
10. Discussion/Action: Wayfinding Signs for Library: Library Director, Kelly-Johnson discussed signage with Matt Reddy of the Wisconsin Department of Transportation regarding signage for the library on State Highway 70 in the Village. She would like to place it on the corner of State Highway 70 and Robert Street. There is the possibility of placement of other signs throughout the village directing individuals to other areas of

interest. The main sign for State Highway 70 is \$115 through Badger Sign and does not include posts. Trustee, Kleiss would like to see more signs throughout the Village as well. Grantsburg Revitalization Organization (GRO) could be a good place to investigate on this he thought. Village President, Rolloff thought this would be good for the Village. Kelly-Johnson and Bartlett will investigate and report back to the board.

11. Discussion/Action: Airport Agreement with Burnett Dairy: The agreement is for (1) year commencing April 1, 2017 and continuing until March 31, 2018. The lease would be to rent airport area to spread whey. They can also exterminate gophers for bounty on the property. **Motion was made by Trustee, Muehlberg for approval of the agreement; seconded by Trustee, DeRocker. Carried.**
12. Discussion/Action: Airport Hangar Lease Noncompliance: Trustee, Peer noted that there were (3) Hangar owners who are not in compliance and letters were drafted to (2) of them. The target date for (1) of the owners to comply or vacating proceedings of the property will be implemented on April 20, 2017 was discussed. Clerk/Bjorklund is in contact with the Village Attorney to start the process with a registered letter to them. On the attorney's advisement, the Village of Grantsburg's right to take possession of premises will take place. Clerk/Bjorklund will keep the board apprised.
13. Discussion/Action: Purchase (3) Rifles and Training for Grantsburg PD: Chief, Schinzing stated that (3) budgeted M-16 Rifles were recently purchased. They are the same style as the Burnett County Sheriff's Department uses.
14. Discussion/Action: Sell (2) Used Grantsburg PD Rifles: Police Chief, Schinzing stated that he will be selling (2) used 40 Caliber High Point Rifles that the Grantsburg PD purchased (5) years ago. He will be selling them to licensed Gun Dealer, Cliff Harper of Grantsburg County Store. The money garnered from the sale of the rifles will be used to purchase ammunition or training for the department.
15. Discussion/Action: Fire Inspection of Commercial Property Issues: Fire Chief, Barnett detailed that he had done fire inspections at Brenizer rental properties and is very concerned at the number of violations that are constant and have not been addressed. He stated that the violations are getting worse and are not addressed by Mr. Brenizer. He also noted that Thinga-Majigs store in downtown Grantsburg is another site of multiple building code violations. He is asking the Village Board's assistance in enforcing the violations that are egregious in nature. He stated that there are other properties that are not in compliance and haven't been. He stated that he is extremely concerned by the fire danger, and he has even gotten Rick Sommerfeld, State of WI Fire Prevention Coordinator involved. He mirrored Barnett's concerns. Village President, Rolloff would like to see fines imposed. Police Chief, Schinzing will speak with the Village Attorney about including fines in the Village of Grantsburg's Schedule of Fees. He will then present to the Village Board. Fire Chief, Barnett will include all fire inspections done at each Regular Board Meeting. He will be doing the next round of inspections before the April 10, 2017 Regular Board Meeting.
16. Discussion/Action: Bar Calls and Follow-Up with Point System: Police Chief, Schinzing is working on redoing the current Village Ordinances for the Point System. He stated that there has been larger than normal calls for service to a local bar. He, as the Chief, has the most knowledge of the instances, and he would like to assess points for

instances and address those with the Public Safety Committee and finally the Village Board. He would like to remove the court out of the process. He will be addressing that portion of the ordinance and work with Clerk/Bjorklund on the changes involved with this. He will set up a Public Safety Committee Meeting in the near future to discuss.

17. Discussion/Action: Icompass/Meeting Manager Pro/AgendaNotes: After review, and discussion with Clerk/Bjorklund and Treasurer/Meyer, Village President, Rolloff would not like to see the Village move forward with this software. **Motion was made by Village President, Rolloff to not accept the contract for the software; seconded by Trustee, Muehlberg. Carried.**
18. Discussion/Action: Hank Java Cleaning Contract April 1, 2017 – September 30, 2017: Contract to clean the Village of Grantsburg Village Hall/Community Center/Village Office for a period beginning April 1, 2017 – September 30, 2017 for \$1,000 monthly was presented. **Motion was made to have Mr. Java perform those services by Village President, Rolloff and approve the contract; seconded by Trustee, Peer. Carried.**
19. Discussion/Action: Approval of Payment of Bills: The following bills were presented for approval:

- General Checks (#30196, #30248 - #30299) - \$306,729.89
- Payroll Checks (#16113 - #16118) (Voucher #: 4514 – Voucher #: 4547)
\$31,254.49
- ACH/EFTS - \$32,210.33

TOTAL: \$370,294.71

Motion to approve bills in the amount of \$370,294.71 was made by Trustee, Ebersold; seconded by Trustee, Ebersold. Carried.

Motion to adjourn at 8:00 p.m. was made by Trustee, Muehlberg; seconded by Trustee, Ebersold. Carried.

Submitted by:

Patrice Bjorklund, Clerk
March 13, 2017